

## Minutes for Meeting

### Central Coast Bridge Club

**Date:** December 20, 2024

**Time:** 9:10am

#### Meeting Roles:

Chair: David Purkiss

Secretary: Lyn Paton

**Attendees:** David Purkiss, Norm Berger, Rod Shellshear, Lyn Paton, Maree Kelly, Jill Wildey, Matt Raj Mal

**Apologies:** Kerrie Ransom, Lawrie Ransom

#### Objectives:

1. Approve Minutes of Meeting November 6, 2024. Motion of acceptance proposed by NB, seconded by MK, all in favour.

#### Correspondence:

##### Incoming:

1. November 17, 2024: Margaret Cusack re club participation in ABF Nationwide Pairs
2. November 21, 2024: Stephanie Matthews re error on Pianola
3. November 24 and 25 2024: Stephanie Matthews. Question regarding the validity of the committee requesting member debenture loans.
4. December 2&5, 2024: Central Coast Council: re Business Use of a Public Footpath Application.
5. December 5, 2024: Bridge NSW re webinar introducing their new web site
6. December 9, 2024: NSW Dept of Fair Trading re online forms for lodgment by associations and changes to voting by ballot.
7. December 10, 2024: Bob Brooks – Resignation and thanks
8. December 12, 2024: NSW Government re Community Building Partnership 2025 grant
9. December 16, 2014: Colleen Milne re Associate membership
10. December 19, 2014: Stephanie Mathews re email December 16, Associate Membership

##### Outgoing:

1. November 22, 2024: Stephanie Matthews. Response apologizing. LP made an error when changing her designation from full to social which resulted in her missing an email.
2. December 15, 2024: Stephanie Matthews. Response with SGM minutes attached.
3. December 16, 2024: Colleen Milne, Sue Davis, Stephanie Matthews re Alternate membership application.
4. December 17, 2014: Central Coast Council: re Business Use of a Public Footpath.
5. December 17, 2014: Colleen Milne re Associate membership.

**Business Arising from Correspondence:** MRM and NB to find appropriate wording from the ABF re being a member of only one club

**Membership Applications:** Gail Beverley: Nominated by MRM, seconded by NB, all in favour.

**Membership Resignation:** Bob Brooks

**Action Items Update:**

- Fire Safety: A new fire management plan has been made as part of the new construction. Be-sure to complete a compliance inspection of the clubhouse in the New Year.
- Delete reference to the function supervisor.

**Report from the Treasurer:**

**NOVEMBER 2024**

1. Table Fees:	\$5,636
2. Income from Lessons:	\$ 510
3. Total Income:	\$6,169
4. Total expenses:	\$4,862
5. Net Profit:	\$1,307

**YTD APRIL TO NOVEMBER 2024 (8 MONTHS)**

1. Table Fees:	\$55,700	
2. Income from Lessons:	\$4,476	
3. Interest Received:	\$4,404	
4. Total Income:	\$66,328	
5. Total expenses:	\$48,201	
6. Net Profit:	\$18,217	
7. Net Cash Surplus:	\$22,254	Overall, a very positive trading performance.

**Report from Masterpoints Secretary: Nil.**

**Report from Tournament Secretary:**

We have run the Club Open Pairs and Swiss Pairs. We thank Matt for agreeing to be the director for the Swiss Pairs as we couldn't get an outside director at this time of the year.

Next year's program is about 80% finished and will be issued in January. No events will be held until the program is completed.

**Report on Building Upgrade:**

DP provided a comprehensive report on progress with the building upgrade project including updated projections for construction costs and available funding. As the building upgrade project is essentially complete, the CCBC has sufficient funds to meet the balance of construction costs. A retention of 2% of the contract price or around \$19,300 (including GST) will be withheld for a period of 12 months. Buterin L'Estrange still to attend to a few outstanding matters including installing the electronic sign and the door to the training room.

The need to install a security system was discussed with RS to identify a suitable system and to arrange its installation as soon as possible. DP confirmed that the cost of insurance for the new building had increased from \$3,000 to around \$7,500 i.e. in line with the increased value of the improvements.

The CCBC also had the opportunity to apply for a grant under the Community Building Partnership Program for 2025 – DP to complete the application with the assistance of KR & LR.

**Report from Marketing Sub Committee:**

- David to step down from the Marketing Sub Committee. Currently members are JR JBM JW MK.
- Proposed that Maree Kelly to be Marketing Sub Committee chairperson. Moved DP, seconded RS, all in favour.
- Discussion on the Marketing Sub Committee's decision-making process. Except for agreed monthly advertising and promotional expenditure, all proposals from the Marketing Sub-Committee are to be presented to the CCBC Committee for consideration and approval. Urgent decisions can be put to the Committee by email via an "Out of Session Motion".
- The Marketing Sub Committee be allocated a monthly budget of \$500 to implement advertising and promotional initiatives.
- Proposal to approve the following initiatives
  - advertise Bridge Lessons with CJ Taylor (roadside sign) in January at a cost of \$200.
  - advertising/sponsorship at Toowoon Bay. Cost \$500
  - community advertising with 93.3FM for an annual cost of \$55
  - other promotional material, banners etc.
  - sponsorship of Toowoon Bay Surf Club with our sign outside their club \$500Proposed DP seconded RS, all in favour.
- The digital sign to be reinstalled in the New Year.

**Report from Teaching and Development Sub Committee:**

There has been no meeting this month.

KR has resigned from the sub-committee.

Proposed that NB join the committee and MRM to be chairperson. Proposed RS, seconded LP, all in favour.

Sub-Committee: MRM (chair) JR CK NB.

**Report from Sub Committee for Constitutional Change:**

NB has made changes to the new constitution. Rod, Allan Raward and NB to discuss the most recent changes. The constitution changes included:

- "Alternate" changed to "Associate"
- Associate and Full members can win a club championship.

An SGM is proposed for March 27, 2025.

**General Business:**

- Invite Sue Woodbury to meetings that involve catering (e.g. Clubhouse Opening).
- Recorder: We thank LR for the time and effort has put in as a recorder. He has been an excellent Recorder. Our new Recorder is Christine Flanagan.
- Super Congress (NB) We need a sub-committee for the organization of the congress. DP to send last year's flyer to NB and MK (to be sent to other clubs).
- Monday Afternoon Bridge (NB). Discussion on changing the format to the same as Thursday (i.e. two sessions over 30 and under 30 MPs). Defer a decision until February.
- Tuesday Afternoon Bridge (NB). MRM organized five people from lessons in Kincumber to play on Tuesday with CCBC members, following a sausage sizzle. It was very successful. We hope that this will result in new members to our club. Thank you to MRM for organizing this event. It is suggested we do this again. All agreed.

- Thank you to Long Jetty Hotel (NB). We played there from late May to early December. Staff members were not compensated for the assistance and daily support they provided to the CCBC. These four members of staff included Kelly, Katie, Nicole and Jared.  
Proposal: We give a thank you and Christmas present of \$1,100 divided between these four staff members for their significant assistance to the CCBC. Proposed NB Seconded RS. All in favour.
- Move from Long Jetty Hotel to CCBC (NB). A big thank you to RS for his time and effort in supervising the move back to the Clubhouse.
- Christmas Party (NB). Letter to Sue and Keith thanking them for the effort they put into this event both before, during the day and afterwards.  
We would also like to thank Margie Berger and all other volunteers for their help.
- We thank DP and RS for his effort, over many years, in driving the renovations to the clubhouse.
- Complaint from Peter Hume: The Director's computer is too slow to boot, freezes, can't print. This is being fixed today.
- Colin Kleinig re clubhouse upgrade.
  - The renovated clubhouse is excellent.
  - Request for a soft mat inside the back door to wipe wet shoes. Discussed that this is a trip hazard.
  - Air conditioner: In summer when it is hot the recommended AC setting is 23-24. Only the director is to touch the AC controls.
  - Request to have carpark lines marked so we can park between lines and have a few allocated disabled parking spaces. As this car park is owned by the Central Coast Council, we cannot make any changes to it. The CCBC will need to approach the CC Council to discuss disabled parking options.

**Meeting Closure:** 11:00

**Next meeting:** January 15, 10am

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Lyn Paton (Secretary)

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David Purkiss (President)