

## Minutes for Meeting

### Central Coast Bridge Club

**Date:** August 12, 2024

**Time:** 10:00am

#### Meeting Roles:

Chair: David Purkiss

Secretary: Kerrie Ransom (acting Secretary)

**Attendees:** David Purkiss, Norm Berger, Rod Shellshear, Kerrie Ransom, Lawrie Ransom, Jill Wildey, Maree Kelly, Matt Raj Mal

**Apologies:** Lyn Paton

#### Objectives:

1. Approve Minutes of Meeting 10th July 2024. Motion of acceptance proposed by RS, seconded by MK, all in favour.

#### Correspondence:

##### Incoming:

1. July 10: Bridge NSW. Email surveys for Teachers, Directors and Education Committees.
2. July11: Tara Muir, Diggers requesting details regarding Xmas in July function.
3. July 12: Carly Payne, Flick Anticimex requesting a time for an annual pest inspection.

##### Outgoing:

1. July 11: Email to Tara Muir, supplying details regarding Xmas in July.
2. July 12: John Redfearn - Bridge NSW Teacher survey and Director survey
3. July 12: Brian Richardson - Bridge NSW Teacher survey
4. July 12: Kerrie Ransom - Bridge NSW Education Committee survey
5. July 12: Email to Carly Payne, Flick Anticimex informing her that we are undergoing building renovations.
6. July 12: Tara Muir, Diggers: Completed acquittal for ClubGRANTS (Room hire grant)
7. July 31: Tara Muir, Diggers: Completed Statutory Declaration for the Acquittal for ClubGRANTS (Room hire grant).
8. August 10: JW sent get well card to Berenice Air.

#### Business Arising from Correspondence:

Nil.

#### Membership Applications:

Nil

#### Action Items Update:

Club 50th Anniversary to be discussed next meeting.

Obligation to meet ATO requirements for retention of tax exempt status of Not-for-Profit or NFP organizations - DP to update next meeting.

Lodgement of Financial Statements with Department of Fair Trading - completed.

**Report from the Treasurer:**

Approval of the Budgeted Income and Expenses for 2024-2025. Hard copy of budget reports given to Committee for evaluation and discussion, questions, etc at next meeting.

**JULY 2024**

- (1) Table Fees: \$9,382 including Xmas in July
- (2) Income from Lessons: \$554.
- (3) Total Income: \$12,775
- (4) Total expenses: \$10,599
- (5) Net Profit: \$2,176 (\$12,775-\$10,599)

**YTD APRIL TO JULY 2024 (4 MONTHS)**

- (1) Table Fees: \$29,991 compared to budget of \$30,595
- (2) Income from Lessons: \$2,056 compared to budget of \$3,006 (-\$950)
- (3) Interest Received: \$3,840 compared to budget of \$2,000
- (4) Total Income: \$37,149 compared to budget of \$35,710 (+\$1,439)
- (5) Total expenses: \$28,685 compared to budget of \$30,477 (-\$1,792)
- (6) Net Profit: \$8,464 (\$37,149-\$28,685)
- (7) Net Profit of \$8,464 exceeded the budget net profit of \$5,233 by \$3,231
- (8) Net Cash Surplus: \$10,528 after adding back non-cash depreciation of \$2,064**
- (9) Overall, a very positive trading performance.

**Report from Masterpoints Secretary:**

Masterpoints are up to date.

**Report from Tournament Secretary:**

Swiss Pairs deferred until October due to insufficient numbers.

Novice Teams successfully completed with 9 teams participating. Thanks to MRM for directing the event.

Open Pairs event to be held later in September. NB considering holding this over 2 weeks.

All upcoming events are to be mentioned in Directors' announcements at the beginning of each session.

**Report on Building Upgrade:**

A delay by the Construction Documentation Certifier held up commencement of the renovation for 3 weeks in June.

Since late June, bad weather has resulted in the cancellation of the pouring of the concrete footings on 3 separate occasions. The next scheduled date for pouring the concrete footings is Wednesday, 21<sup>st</sup> August 2024 weather permitting.

Once the building is at lock-up stage, internal joinery work can be fast tracked.

Notwithstanding delays due to CC Council regulatory requirements and bad weather, the building is still scheduled for completion by the end of November 2024.

There was a second break in at the club, with minor theft.

Monthly meetings will be held between CCBC (DP and RS), and Builder and Architect going forward.

Fiaz Gill from Fabric Architecture Studio will act as Project Manager for the next 3 months – the exact cost of this service is to be negotiated with the Architects.

Once Fyaz Gill provides an updated summary of the building costs (incorporating agreed variations – asbestos removal, kitchen, air conditioning etc.), a comprehensive building upgrade report will be prepared by DP and provided to the next meeting.

**Report from Marketing Sub Committee:**

No meeting this month.

Next meeting scheduled for 22nd August.

**Report from Teaching and Development Sub Committee:** Beginners lessons have commenced, with 7 participants. Wednesday and Friday lessons continue for members and are well attended.

**Report from Sub Committee for Constitutional Change:**

Nil to report as Constitution document still undergoing a review by a specialist Lawyer. This committee has been restructured and now includes NB, RS, and Allan Raward.

The final version of the new Constitution is to be presented at next month's Committee meeting for approval followed by a Special General Meeting seeking member approval.

**General Business:**

- Function / Catering Manager (DP): to be discussed at next meeting.
- Congress Convenor: DP to seek interest from members and report back. Super Congress on 22nd and 23rd March 2025. KR to request hire of Diggers Pavilion Room. Novice and Restricted Congress scheduled around mid-year in the new Clubhouse.
- Interclub Teams: NB will email BWBC and CCLBC to inform them that this event will not be held this year due to our building upgrade.
- Charity Day: will be held on 31st October at 1.00pm at Long Jetty Hotel.
- Monday and Thursday morning sessions: will continue. Numbers are reasonable and expected to increase.

**Meeting Closure:** 11.30am

**Next meeting:** Wednesday 11th September 2024 at 10.00am (Diggers, The Entrance).

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Lyn Paton (Secretary)

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David Purkiss (President)