

CCBC Minutes of Meeting

Central Coast Bridge Club

Date: 8th May 2024

Time: 9.30am

Meeting Roles:

Chair: David Purkiss

Secretary: Lyn Paton

Attendees: David Purkiss, Norm Berger, Rod Shellshear, Lyn Paton, Kerrie Ransom, Lawrie Ransom, Matt Raj Mal

Apologies: Maree Kelly, Jill Wildey

Objectives:

1. Approve Minutes of Meeting 10th April.
Minutes of meeting April 10, 2024, approved: Proposed NB, seconded LR, all in favour.
2. Approve Minutes SGM for Building Upgrade Stages 1, 2 and 3.
Minutes of meeting SGM May 2, 2024, approved: Proposed RS, seconded NB, all in favour.
3. Approve Minutes of Extraordinary Committee Meeting to open new Westpac bank account for member donations towards the Building Upgrade Project.
Minutes of Extraordinary Committee Meeting May 8, 2024, approved: Proposed RS, seconded LR, all in favour.

Correspondence:

Incoming:

1. 11th April 2024: email from Pauline Gumby (NSWBA) re Cannot change date of Novice / Restricted Congress to 13-14th July as it clashes with other events.
2. 12th April 2024: email from Pauline Gumby (NSWBA) re our Novice / Restricted Congress has been cancelled on the NSWBA calendar.
3. 13th April 2024: email from Ronnie Ng - asking if above Congress was cancelled.
4. 14th April 2024: email from Grand Slam Bridge - bridge course for juniors.
5. 15th April 2024: email from Executive Officer for bridge NSW re updating CCBC info on their database.
6. 15th April 2024: email from Julie Tooth re asking if Novice / Restricted Congress was cancelled and why.
7. 16th April 2024: email from John McIlrath re Directors' Workshop.
8. 18th April 2024: email from Fabric Architecture re "Construction Letter of Intent" with Buterin L'Estrange.
9. 19th April 2024: email from David Mehan (MP) re Grants Program 2024.
10. 21st April 2024: email from John McIlrath re Les Longhurst Teams of 3
11. 22nd April 2024: thread of emails from Jan Buchanan- Medina re Tuesday Beginner Lessons not on Pianola email
12. 30th April 2024: email from Vanessa Baxter (myHomeCare), requesting she speaks to our members re Ageing and care available.

13. 30th April 2024: email from Diggers - confirming room hire for June 13th, 2024.
14. 1st May 2024: email re Australia-Wide Novice Pairs to be held 25-31 May 2024.
15. 2nd May 2024: email from David Mehan re update on Club grant (notification pending).
16. 2nd May 2024: letter from John Redfearn re upcoming events for CCBC

Outgoing:

1. 10th April 2024: Welcome letters to new members.
2. 10th April 2024: email to Kerrie Johnman re change of dates of events.
3. 10th April 2024: email to Pauline Gumby (NSWBA) requesting change of date of Congress.
4. 13th April 2024: email to Ronnie Ng confirming cancellation of Congress.
5. 16th April 2024: email to Julie Tooth re cancellation of Congress.
6. 16th April 2024: email to Robyn Cahoun - welcome letter.
7. 19th April 2024: email to Pauline Gumby (NSWBA) requesting Super Congress March 22-23, Novice, and Restricted Congress 26-27 July 2025.
8. 19th April 2024: sympathy card sent to Carolyn Dickinson after the passing of her mother.
9. 21st April 2024: email to Julie and Mark Guthrie - copy of our April Newsletter with the photo inclusion
10. 22nd April 2024: emails to Jan Buchanan-Medina - new beginners can't receive Pianola emails until they have joined CCBC.
11. 24th April 2024: email to Diggers, The Entrance re availability of Pavilion Room on Thursday 13th June 2024.
12. 30th April 2024: email to members - updated Financial Statement from DSR Partners
13. 1st May 2024: email to Tara at Diggers confirming booking for 13th June 2024

Business Arising from Correspondence:

1. Reply to Executive Office NSWBA - requires updated CCBC information by 10th May 2024. David to complete form.
2. Discuss request from Vanessa Baxter to speak to members re ageing and home care. Agreed that we would invite her to speak after 4:30 on a Thursday before we move out of the club.
3. Discuss John Redfearn's letter. Norm has already sent emails to Pauline Gumby to get dates for the Super Congress March 2025 and the Novice and Restricted Congress June 2025. The State Novice and Restricted is set for 8/9 November 2025. Formation for a committee for the 50th anniversary to be put on the Action List.
4. KR to respond to email sent to her re State Senior Championship. We have advertised it as per normal, but the event is on a few days before the club has to have vacated the premises.
5. Grant for events at Diggers cover the entire year. There is no cost for isolated events such as 13th June.

Membership Applications:

1. Out of Sessions Motion: "to accept Robyn Cahoun as new member". Proposed KR, seconded LR, majority in favour, approved.
2. Motion "to accept Nettie Bourke as new member". Proposed KR, seconded RS, majority in favour, approved.

Report from Treasurer: see AGM report.

Report from Masterpoints Secretary: nil to report.

Report from Tournament Secretary: see AGM report

Report re: Building Upgrade: see SGM notes.

Report from Marketing Sub Committee: DP tabled an email from Brooke Simmons from Pursuit Communications on media releases about the building upgrade. Proposed that “advertising fee of \$720 + GST be paid to Pursuit Communications”. Proposed KR, seconded RS, majority in favour, approved.

Report from Teaching and Development Sub Committee: To discuss in General Business.

Report from Sub Committee for Constitutional Review: Committee to meet to May 15th to further discuss changes needed to Constitution. Final meeting likely to be in July. It needs to be overseen by a solicitor. SGM for approval is likely to be in August/September but needs 21 days’ notice.

Report from Relocation Sub Committee: NB to discuss in General Business.

General Business:

1. Assign roles to 2024 CCBC Committee:

- a. Tournament Secretary: Norm Berger
- b. Newsletter: KR to speak to Jill Wildey and club members may be asked.
- c. Chief Director: John Redfearn
- d. Office Administrator: Mike Hilton
- e. Masterpoints Secretary: Peter Cloughessy
- f. Maintenance Officer: Rod Shellshear
- g. Recorder: Lawrie Ransom
- h. Welfare Manager: Jill Wildey
- i. Catering Manager: Jill Wildey
- j. Purchasing Officer (Kitchen): Jenny O’Donohue and Leonie Grimshaw
- k. Purchasing Officer (Office): Rod Shellshear
- l. Key Manager: Colin Kleinig
- m. First Aid Kit: Kerrie and Lawrie Ransom
- n. Sub Committees.
 - Building Upgrade: Davis Purkiss and Rod Shellshear
 - Marketing: David Purkiss, Jan Buchanon-Medina, John Redfearn, Colin Kleinig + consultant
 - Teaching and Development: This is an important group as few new trainees are staying in the club. The makeup of the sub-committee needs to be considered and will defer until the committee has further discussions.
 - Constitutional Review: Lawrie Ransom, Kerrie Ransom, Norm Berger, Rod Shellshear, Alan Raward
 - Building Relocation: Norm Berger, Rod Shellshear, Graham Williamson, Mary McFadden (library), Jill Wildey. NB to organise a meeting next week. Members will be asked to take unwanted items next week. An inventory is required. Working bees need to be

organised. A removalist needs to be booked to move items to RS's shed. A skip needs to be booked.

2. **Director's tutorial:** Motion that "the club pays for 3 members attending to director training at \$45 per head." Proposed KR, seconded NB, all in favour.
3. **Seminar on writing professional applications to CC Council.** DP to attend on Thursday 9 May. We should know if our current application for a NSW State Government grant is successful this month. If unsuccessful, we can relodge the application.
4. **Marketing proposal** for the next 6 months (Pursuit Communications) to be reviewed by DP.
5. **Architect meeting** Contract to be reviewed 9 May. DP and RS to attend. The future involvement of Fabric Architecture Studio in Project Management will be discussed – for example, do and charge on an ad hoc basis.

Meeting Closure: 10:55am

Next meeting: Wednesday 12 June at 10am

Lyn Paton (Secretary)

David Purkiss (President)