

Minutes of Meeting

Central Coast Bridge Club

Date: Wednesday 8 November 2023

Time: 9.30am

Meeting Roles:

Chair: David Purkiss

Secretary: Kerrie Ransom (via phone link)

Attendees: David Purkiss, Kerrie Ransom, Norm Berger, Rod Shellshear, Matt Raj Mal, Jill Wildey, Colin Kleinig, Graham Williamson, Jan Buchanan-Medina, Lawrie Ransom (via phone link).

Apologies: Mike Hilton

Objectives:

1. Approve Minutes of Meeting 18 October 2023.
Motion: JW proposed that were correct and accepted, RS seconded, all in favour.
2. Deal with carried forward agenda items (see General Business).

Correspondence:

Incoming:

1. 15 October 2023: email from BWBC re State-Wide UHMP Championship - BWBC will host 5 practice sessions.
2. 20 October 2023: email from Peter Hume re BWBC program for 2024.
3. 22 October 2023: email from Toronto Bridge Club re our tournament in November.
4. 22 October 2023: email from Louis Koolen (NSWBA) requesting any member feedback re their proposed fee increase.
5. 23 October 2023: trail of emails from members requesting clarification of Charity Day, following Pianola emails.
6. 23 October 2023: email from NSWBA re Spring Nationals.
7. 23 October 2023: email from MRM with attachment for Interclub Teams event.
8. 23 October 2023: email from David Weston (NSWBA) re clarification of red point team's event.
9. 24 October 2023: invoice from Shelley's cleaning for \$675.
10. 24 October 2023: email from Stephanie Mathews re clarification regarding Interclub Teams cancellation.
11. 24 October 2023: emails from Berenice Air re Pianola emails.
12. 24 October 2023: email from Chrissy Flanagan re cancellation of Interclub Teams.
13. 25 October 2023: thread of email responses from members volunteering for a Social Committee to assist JW (CK, Sue Woodbury, Lyn Bigland, Jenny O'Donoghue, Lynette Lynch, Tony Sappideen, Robyn Price, Mary McLeod, Margaret Berger, Annette Houtman, Paula Threlfo, Sandy Whalley).
14. 25 October 2023: email from MRM re 2024 events.
15. 25 October 2023: email from Henry Kendall Gardens re advertising their village.
16. 27 October 2023: email from Adam Kidd re nominations for Central Coast sports awards.
17. 27 October 2023: emails from Peter Collett and Jennifer Graham re Australia Wide Restricted Pairs.
18. 28 October 2023: emails from ABF re Australia Wide Restricted Pairs and associated information.
19. 28 October 2023: second rate instalment from CCC - \$793.90
20. 28 October 2023: CCC water rates bill \$345.67

21. 28 October 2023: letter from Ausgrid informing of planned power outage from 8pm Sunday 5th November to 5.30am Monday 6th November.
22. 31 October 2023: email from ABF - provisional results for Australia Wide Restricted Pairs.
23. 31 October 2023: email thread from Pauline Gumby, and Warren Later re State Novice and Restricted Teams - discussing poor response and need to promote again, expressing reluctance to cancel.
24. 2 November 2023: email from NSWBA re prizes provided for State Championships.
25. 3 November 2023: email from Ivan Cottom re inactive player (Bayliss) for Novice and Restricted Teams.
26. 3 November 2023: email from ABF re invoice for AWRP event.
27. 3 November 2023: email from Colin Kleinig re resignation as MP Secretary.
28. 5 November 2023: email from Solar Web re isolation error in solar system.
29. 5 November 2023: email from Stephanie Mathews re member fees
30. 5 November 2023: email from Stephanie Mathews re December entry on CCBC website calendar for Summer Teams Congress.
31. 6 November 2023: email from Marion Buchanan - wishes to unsubscribe.
32. 6 November 2023: email from ABF - Australia Wide Pairs Results.
33. 7 November 2023: emails from New Era re printer error.

Outgoing:

1. 16 October 2023: email to local bridge clubs re CCBC State and Novice Restricted Teams Championship.
2. 18 October 2023: email to David Weston re clarification of B5i.
3. 22 October 2023: email to Louis Koolen (NSWBA) re increased fees.
4. 23 October 2023: Pianola email to membership re cancellation of Interclub Teams.
5. 23 October 2023: Pianola email to membership re bridge lesson for Wednesday 25 October 2023.
6. 23 October 2023: multiple emails to members replying to their concerns and confusion over Charity Day Pianola message.
7. 23 October 2023: Pianola email to members re cancellation of Interclub Teams Event.
8. 27 October 2023: Pianola email to members re Australia Wide Restricted Pairs.
9. 24 October 2023: email to Stephanie Mathews re cancellation of Interclub Teams.
10. 24 October 2023: email to several members re clarification of Pianola emails re Charity Day.
11. 26 October 2023: emails to 12 members thanking them for volunteering for the Social Committee.
12. 28 October 2023: emails to several members re Australia Wide Restricted Pairs.
13. 28 October 2023: submission of Community Building Partnership Grant by KR and DP.
14. 31 October 2023: Pianola email to members re Christmas party change of date.
15. 1 November 2023: Pianola email to members re Melbourne Cup Day event.
16. 5 November 2023: Pianola email to members re fee increases for 2024.
17. 5 November 2023: email to Stephanie Mathews re membership fees.
18. 5 November 2023: email to Stephanie Mathews re Summer Teams Congress, informing her that this error occurred prior to our AGM in May, and will be rectified.

Business Arising from Correspondence:

1. Emails from members re confusing Pianola emails - to be discussed in General Business.
2. Social Committee volunteers. More than 20 members have responded to our request for volunteers to assist JW in catering for events and congresses at CCBC. Jill has compiled a list, thanked the members, and has ongoing contact with them.

Membership Applications:

Robyn Norberry, Vivienne Millanta, Brian Millanta.

Motion: CK proposed that these members be accepted, seconded by MRM, all in favour.

Action Items Update:

action list updated

Report from Treasurer:

Profit & Loss Statement: October 2023 & YTD April to October 2023 (7 Months)

OCTOBER 2023

1. Table Fees: \$6,693.
2. Income from Lessons: \$416.
3. Income from Interest Received – estimated at \$500 for 1 month on Term Deposits of \$172K.
4. Total Income: \$7,829
5. Total expenses: \$4,304 (including depreciation).
6. Net Profit: \$3,525 (\$7,829 - \$4,304).
7. Overall, a very positive trading performance.

YTD APRIL TO OCTOBER 2023 (7 MONTHS)

1. Table Fees: \$50,326
2. Table Fees from the Novice & Restricted Congress: \$6,120
3. Income from Lessons: \$4,272.
4. Income from Interest Received – estimated at \$3,500 for 7 months on Term Deposits of \$172K.
5. Total Income: \$66,192.
6. Total expenses: \$47,193.
7. Advertising, Printing & Stationery costs are well below budget by a total of \$6,408.
8. Catering costs have exceeded budget by \$1,510 – may need to analyze these costs.
9. **Net Profit (after depreciation): \$18,999 (\$66,192 - \$47,193).**
10. **Surplus Cash flow: \$23,665 after adding back the depreciation non-cash charge of \$4,666.**
11. Overall, a very positive trading performance.

Report from Masterpoints Secretary:

CK reported that all green and red points are up to date. Discussion occurred re the issuing of gold points. To date, GNOT Pairs, Toronto Challenge, and Open Pairs State Qualifiers have not had their gold points allocated. MRM explained that this is the role of Director of these events, to process the relevant gold points. This has not occurred. MRM to followup.

Note: Lakes Challenge (B56) has been given a permanent number from David Weston. Another permanent event has been allocated (MRM to advise).

KR to enter details of new members into Pianola, after complete membership form is supplied and approved by the committee.

Report from Tournament Secretary:

MRM to be on leave for 17 days (see attached report), JR and NB to cover his sessions.

All is per normal in regards the scheduled events for the month of October. Waited for the Melbourne Cup Day event to make this report. The Red Point Event was attended by 20 players meeting the club policy requiring 5 full tables to run the event.

"Bring a plate" by members to share was most successful. All players had a wonderful time. The "Hat Parade" was hilarious and caused some joy and laughter by all.

In all, a wonderful day. Should have more sessions like today.

I would like to register for leave of absence for the period November 19th. to December 5th.

I will discuss my sessions with Norm & John to ensure the sessions are run smoothly.

Report from President Re: Progress with Building Upgrade:

DP discussed the grant submission to NSW State Government. Submission entered by DP, KR, and LR.

DP and KR to arrange a meeting with David Meehan (State Member) to discuss building upgrade and grant.

DP discussed sponsorship proposals to be put to members.

Report from Marketing Subcommittee:

Has not yet met. DP to meet with Brooke Simmons on 10th November.

Report from Teaching and Learning Subcommittee:

Has not yet met.

Report from Disciplining of Members Subcommittee:

Proposed initial meeting on Tuesday 21 November.

General Business:

1. **Congress Convenor:** Discussed by all committee members. DP and KR to analyse and document required duties of this role, with the aim to share the role among several members. KR to speak to Annette Houtman to gauge her interest in a role.
2. **Alternate members fee increase:** Committee discussed a fee rise needed for alternate members in line with increased fees by ABF, NSWBA, and CCBC for full members. **Motion:** RS proposed to increase fees for alternate members from \$10 to \$15 for 2023-4, seconded NB, all in favour.
3. **Newsletter - frequency and content:** JBM discussed her thoughts on both. General discussion followed. It was agreed that the newsletter would continue on a monthly basis. JBM, NB, and JW to meet to discuss the newsletter going forward, and report to committee at the next meeting.
4. **Weekly Pianola emails:** KR discussed the many email threads resulting from Pianola messages, which have been inaccurate, incomplete, or confusing.
5. **Thursday afternoon sessions:** Committee discussed this at length, and noted that it was our most popular session, and should remain unchanged. Thursday PM sessions will therefore continue as 2 sections, under 30MPs and over 30 MPs.
6. **Christmas Party:** KR advised that all members have been notified of the change of date. The Christmas party will now be held on Thursday 30 November. The band, Five Shades of Grey, will perform. Cost will be \$20 per head, NB and MRM to purchase alcohol. KR to purchase gift for the band.
7. **Email Annette Houtman re Volunteers' Day:** Discussion followed. All committee decided that thanking volunteers for their work throughout the year would be via a note of thanks in the newsletter.
8. **Table etiquette:** Discussed by JBM. New players do not seem aware of table etiquette. This can be reinforced by newsletter articles and at beginners' lessons. All players should be encouraged to call out bad manners at the table, and call the Director if needed.
9. **Ideas from other clubs:** CK suggested that projecting upcoming events on the big screen, photos of committee members on the notice board, spacing of tables for small sessions, and the wording of "open" upcoming events. No firm decisions made.
10. **Rotary raffle:** Director to encourage purchase of tickets at each session, by EFTPOS in \$20 amounts (the whole book).
11. **Coast Shelter:** RS discussed the restructuring of Coast Shelter. Committee agreed to allocate appropriate funds from Charity Day to Coast Shelter.

Meeting Closure: 12.15pm

Next meeting: Wednesday 13 December 2023 at 9.30am

Kerrie Ransom (Secretary)

David Purkiss (President)