

Minutes for Central Coast Bridge Club 14 April 2023

Call to Order

A meeting of Central Coast Bridge Club was held on 14 April 2023 at the Central Coast Bridge Club. It began at 3:05 p.m.; Louise Lewis presided, and Steph Mathews served as secretary.

Attendees

Voting members in attendance included Norm Berger, Phil Thomas, John Redfearn, Rod Shellshear, Matt Raj Mal, Graham Steel, Colin Kleinig, Jill Wildey, and Graham Williamson

Apologies

None

Objectives

1. Approve minutes of 10 March 2023 meeting
2. Deal with any business arising from the minutes.
3. Receive update on correspondence.
4. Decide whether to approve membership applications.
5. Deal with any business arising from correspondence.
6. Receive action list update.
7. Receive reports from MP Secretary, Treasurer, Tournament Secretary, Chief Director, COVID Coordinator, and BUS
8. Receive information re dealing machine, tabletops, hot water dispenser, and coffee shop broken pipe.
9. Decide whether to change Monday and Thursday afternoons.
10. Decide format for AGM and arrange for electronic financial report.
11. Receive information re Compscore 3
12. Receive Shan's report re Altosoft.
13. Decide whether to change time and cost of Tuesday night online bridge.

1. Call to order

Louise called the meeting to order at 3:05 p.m.

2. Approval of Minutes of Previous meeting

Steph moved and Norm seconded that the committee approve the minutes of the 10 March 2023 meeting with the two corrections Rod suggested; the motion carried unanimously.

3. Business arising from the minutes

None

4. Correspondence

Incoming

- 9 March email from Alan Bustany to Warren Lazer re ruling at Mixed Pairs qualifier.
- 10 March email from Stewart Duxbury re query of director's ruling at Mixed Pairs qualifier
- 11 March email from Alan Bustany re Duxbury query
- 11 March email from Warren Lazer re Duxbury query

27 March email from M. Scott transmitting congress report and requesting consent to research feasibility of a 2-day open congress.

3 April note from Jan Lawson re rescheduling Christmas in July to accommodate the Novice/Restricted Congress

3 April email from registry lodgment's acknowledging receipt of constitution, Form 6 and required fee

10 April email from Shan re Altosoft and Compscore 3

Outgoing

3 April email from Steph to registry lodgment's transmitting new constitution, form A6 and required fee.

14 April email to Stewart Duxbury re director's ruling at Mixed Pairs qualifier

5 April email to various recipients re cancellation of director's Inservice.

5. Business arising from Correspondence

Matt advised that he will move Christmas in July to 20 July to avoid conflict.

Re Marilyn Scott's request to research feasibility of 2-day Open congress, see Motions below.

6. Membership applications

Steph moved and Phil seconded that the following applications for home club membership be approved: Janelle Cooke, David Gemmell, Emma McLeod, Robyn Regan, Brian Richardson, Weisia Rynkiewicz, Sarah Yang; the motion carried unanimously.

7. Action items update

With respect to each item, Louise asked that the responsible person(s) summarize the current status for the next committee before 6 May.

Procedural manual – in progress.

Finalize bylaws – Steph and Norm should finish before 6 May.

Disabled parking on driveway – done.

Follow up with Marland re smoke detectors and evacuation plan- Marland says should be done next week.

Sign training – deferred to next committee.

Stay in touch with ABF re loan for upgrade – ongoing.

Follow up with fair trading re financial reports – ongoing.

Complete ABR forms – best to leave for next committee at this point.

Investigate changing web platform – ongoing; Shan's report in correspondence file and attached to these minutes.

Draft life member approval process – in progress

Provide documents re the other two \$50K term deposits.

Provide info re \$658 in free games from April to Feb Statement – Phil suggests it was given to lesson participants; didn't have details with him.

Provide income and expense report for Real Bridge – Per Phil, he believes it is profitable; didn't have details with him.

Purchase sympathy and get-well cards – Steph yet to do

Ideas for improving Tuesday afternoon numbers – to discuss at meeting today

8. Masterpoints Secretary's Report

Colin reported that Masterpoints are up to date. Colin also advised the following re changes in ABF memberships at the local clubs: CCBC at 169 members, down 7% from last year; BWBC at 144 members, down 16% from last year; CCLCBC at 103 members, down 6% from last year; Community Bridge Club at 86 members, down 10% from last year.

9. Treasurer's Report

Phil presented the profit and loss statement for April 2022 to March 2023, which shows a net profit of \$1,103.02 for the year. Phil also provided the General ledger detail for the month of March 2023 and the ledger detail regarding legal fees of \$5,569.11 for April 2022 to March 2023. Of those, \$2541.00 were for the amended constitution and \$3028.11 were related to removing Josie Ryan's encumbrance on the deed. Phil reported that including our working account, we have approximately \$210K in the bank.

Colin queried the \$7400 for advertising; Phil to let him know details.

Louise noted that the printing and stationery costs are largely offset by money from lessons (\$4 per person per lesson goes to club).

Phil also advised that the sign operating costs are down now that the sign has been properly programmed.

Phil finally advised that the pest control costs are now included under maintenance.

10. Tournament Secretary's Report

Matt advised that Christmas in July will be moved to 20 July to avoid conflict with Novice Congress. Matt has been in touch with Toronto re Lakes Challenge; Toronto requested change because it's currently scheduled during school holidays. Matt proposed 21 September; awaiting approval from the Toronto committee. Matt also recommended we encourage novices to play in that all-day team's event. Matt to notify Steph of the final date; Steph then to notify Shan.

Matt also reported that the red point events from January to April have been successful; he's had at least 5 tables for all but one.

11. Chief Director's Report

John is disappointed that we had to cancel the directors' seminar for lack of interest.

12. COVID update

No new developments to report. Louise queried whether we should remove it as a standing agenda item; the decision was to retain it on the agenda in case cases increase and additional action is necessary.

13. BUS Report and business arising

Norm provided each committee member with copies of recent correspondence and the minutes of the last BUS meeting. He reported that the architect is not charging additional fees right now.

However, no one on the BUS is interested in being project manager. If Fabric Architecture assumes that role, there will be additional costs involved. Norm advised that project management costs are included in the original budget.

Phil asked whether there was any asbestos in the walls that could impact the cost of renovation. Norm advised that all asbestos has been removed from the building and there is no asbestos in the walls.

Colin noted that all costs have been increasing of late and asked how much we expect the renovation cost to exceed the original \$400K. Norm responded that Damian (from Fabric Architecture) is confident that the increases have peaked and we can expect costs to start to come down. In addition, council grants are available and will be pursued after DA approval and tenders. Jill asked if we need to approach the membership again after DA approval. Louise responded that if things change substantially from the costs and/quality of the project approved by the membership, we will need to advise the membership and seek additional approval. Steph concurred.

John expressed concern about the additional \$5,500 requested for the flood report in terms of what exactly the engineer will do for that money. Norm advised that the flood study must be done because the Central Coast Council required it. See motions below.

GENERAL BUSINESS

14. AGM

Steph advised that all AGMs have been face to face except when COVID forced us to use alternative means, and she recommended that the May AGM be face to face; the committee agreed. Steph also asked Phil to request an electronic copy of the year-end report so that it can be made available on the website for the members. Steph to get notice of AGM out per timing required by constitution.

15. Maintenance

Rod advised that he and Graham donated a laptop to be used with the dealing machine and that it should correct recent problems with dealing boards. The committee thanked Rod and Graham for their donation.

Rod advised that he had contacted the coffee shop about their broken water pipe which flooded that side of our property and had repaired the tap on the boiler in the kitchen, at a considerable saving to the Club.

He also advised that he had added additional tables to the clubroom, now totaling seven in each row, with additional tabletops available if needed.

16. Capitation figures

Colin reported these figures in his Masterpoint Secretary report; see item 8 above.

17. Monday and Thursday afternoons

John reported some players have expressed concern about several more experienced players that play during these supervised sessions. He reminded the committee that these are our most popular sessions and that any changes should be made on a trial basis only.

Steph recommended that Monday and Thursday afternoons no longer be designated as supervised sessions, given the number of experienced players who play and the low number of requests for help she receives on Monday afternoons. She recommended that the club create a new supervised session for players with fewer than 10 Masterpoints to accommodate learners just out of lessons. Norm advised that this wouldn't solve the problem John raised, that the current supervised players don't feel they can be competitive if the field includes grandmasters.

See motions below.

18. Compscore 3

Steph reported on Shan's email that Compscore 3 has the capability to automatically upload the hand record if it is entered during set up. If directors commit to using Compscore 3, Shan will uninstall the current ship results and install the latest version so Compscore 3 will automatically upload to the website. Shan has put step by step instructions on the wall above the directors' computer. Currently results must be manually uploaded, instructions for which are on the wall.

19. Altosoft

Steph relayed Shan's emailed comments that Shan does not recommend switching website platforms. Shan has spoken with John McIlrath about differences between the two and John finds Altosoft had to update and that you need to upload information in HTML Code, so it is not user friendly. John had to get a program that converts text into HTML before he could upload information to an Altosoft website. John recommended our website looks better and is much more user friendly. Shan's recommendation is to stay with Milan's website.

20. Tuesday Night Real Bridge

Steph advised that other local Real Bridge sessions start at 7:00 p.m. and cost only \$5.00 per session and that we might increase participation if we change our start time and cost. See Motions below.

Motions

Steph moved and Jill seconded that the committee approve Marilyn Scott's request to research the feasibility of a 2-day Open Congress for 2024; the motion carried unopposed.

Norm moved and Graham W. seconded that the committee authorize Fabric Architecture to engage Northrop to conduct the flood assessment for CCBC to be submitted to Council at a cost of \$5,500; the motion carried with 10 votes in favour and 1 abstention.

John moved and Steph seconded that Thursday afternoon players be divided into two groups based on masterpoints (amount to be determined) on a trial basis for the month of May; the motion carried unanimously.

Steph moved and Norm seconded that beginning in June, Tuesday afternoon be divided into two sections (one with fewer than 10 MPs and one open section); the motion carried with 10 votes in favour and 1 opposed.

Steph moved and Colin seconded that we reduce the cost of Real Bridge to \$5.00 per player and, subject to Shan's approval, we change the start time to 7:00 p.m.; the motion carried unanimously.

Meeting Closure

The meeting objectives were met, and Louise adjourned the meeting at 5:10 p.m.

Next Meeting

TBA

Stephanie Mathews, Secretary

Louise Lewis, President