

Minutes for Central Coast Bridge Club 11 November 2022

Call to Order

A meeting of Central Coast Bridge Club was held on 11 November 2022 at the Central Coast Bridge Club. It began at 2:55 p.m.; Norm Berger presided, and Steph Mathews served as secretary.

Attendees

Voting members in attendance included Jill Wildey, John Redfearn, Matt Raj Mal, Graham Steel, Graham Williamson, Rod Shellshear, Phil Thomas, and Colin Kleinig

Apologies

Louise Lewis

Objectives

1. Approve minutes of 14 October meeting and deal with any business arising
2. Receive update on correspondence and deal with any business arising
3. Decide whether to approve member applications
4. Receive update on action items
5. Receive reports from Masterpoint Secretary, Treasurer, Tournament Secretary, Chief Director, COVID coordinator and BUS
6. Decide whether to approve modified constitution
7. Receive update on Bylaws changes
8. Decide how to improve use of Pianola
9. Decide agenda for Christmas Party
10. Decide menu for Christmas party
11. Receive information from John regarding proposed 2023 activities
12. Decide how to improve publicity re upcoming events

1. Call to order

Norm called the meeting to order at 2:55 p.m.

2. Approval of Minutes of Previous meeting

Steph moved and Rod seconded that the committee approve the minutes of the 14 October 2022 meeting; the motion carried unanimously.

3. Business arising from the minutes

None.

4. Correspondence

Incoming

18 Oct email from Sharon Cole in appreciation for Tuesday morning session
18 Oct email from Jackie Hardwick in appreciation for Tuesday morning session
24 Oct email from Penny Rains in appreciation for Tuesday morning session
26 Oct email from Ronnie Ng re interclub team events
26 Oct email from David Purkiss to Fabric Architecture re BUS
5 November letter from Council re Long Jetty festival Pty Ltd proposed development

Outgoing

14 Oct email to BUS members re their appointment
23 Oct emails to Lyn Paton, Don Paton and Liz Stephenson re welcome to club
30 Oct email to Wendy Britton re subscription payment past due

5. Business arising from Correspondence

Steph to investigate proposed development.

6. Membership applications

Graham S. moved and Matt seconded that Sam Zammit's application for home club membership be approved; the motion carried with 8 votes in favour and 2 abstentions.

7. Action items update

Procedural manual: in progress
Revise bylaws as needed: in progress (Norm, Matt, Steph)
Disabled parking in driveway: in progress
Follow up with Marland re smoke detectors and evacuation plan: in progress
Training for sign: Steph and Jill need to arrange; consult with Shan
Contact Marilyn Scott re My ABF: in progress
Maintain contact with ABF re DA Status re loan offer: continual
Inform BUS members of appointment: done
Conduct first BUS meeting: done
Reason for \$4,045 repair and maintenance expense in September: done (water heater)
Welcome letters for Patons and Stephenson: done
Letter to WESTPAC re new signatories: done
Follow up on Fair Trading Financial Reporting requirements: in progress
Complete ABR forms: in progress

8. Masterpoints Secretary's Report

Colin reported that Masterpoints are up to date.

9. Treasurer's Report

Phil presented the profit and loss statement for October 2022. He reported that he has moved \$50,000 from Greater to Westpac for better interest rate (<1% vs. >3%) for long term deposit. See Motions below. The committee queried the \$479.04 expense for "books resale/learners"; Phil advised the money was paid to Lavings; John advised the cost was for bridge books purchased for his beginners' class. The committee also queried the -\$505.00 listed under expenses for "donations-Coast Shelter"; Phil to clarify at next meeting.

10. Tournament Secretary's Report

Matt reported that the program for 2023 is nearly complete; he is waiting for the list of winners from Graham W of the 2022 events and dates for Bridge for Brains, AUS -wide pairs events, and the Lakes Challenge. Norm to coordinate with Shan to help Graham prepare winners list; Steph to help as needed. John to investigate date for Bridge for Brains and report to Matt. Club to host Lakes Challenge this year; Matt is in touch with Toronto.

Matt also highlighted the need to promote upcoming events. After discussion the committee agreed that upcoming events should be promoted on the main feed of the website as well as the "upcoming events" portion (need to advise Shan), that we should ensure a dedicated notice board at the club for upcoming CCBC events (already underway). Norm also suggested that upcoming events should be on the big screen at each session.

Matt also asked that Colin provide him a list of club players with fewer than 100 MPs and fewer than 300 MPs to make it easier to quickly determine eligibility for novice and restricted events; Colin agreed to provide same.

11. Chief Director's Report

John advised he has been in touch with Ian Lisle re a directors meeting for clubs on the Central Coast and Newcastle; date to be advised. John also recommended some messaging on the big screen in the new year to include when to call the director, rules re dummy behavior, and when to ask (and not ask) about opponent's bids.

12. COVID update

Colin advised there was nothing new to report at this time , but that a mask recommendation may be necessary in the future. He also advised that the CO2 monitor is working well to measure ventilation.

13. Building Upgrade Subcommittee

Norm forwarded minutes of the first BUS meeting to the club, which will be filed with the building upgrade documents. Norm advised that David has been in contact with ABF re loan; ABF advised that the funding will be available at the agreed 3% interest rate whenever the DA is approved. He also reported that Marley Swanson Wood has resigned from Fabric Architecture but that she will provide the requested time frame before leaving. The BUS will have its next meeting once they receive the time frame from Marley.

GENERAL BUSINESS

14. Constitution

Based on the 061122 version of the revised constitution, which incorporated some provisions from the 2022 Model Constitution and a few other changes, several motions were passed approving substantive changes. See Motions below.

15. Bylaws

Norm reported that the rewrite of the Bylaws is progressing; Matt has completed the Tournament Organizer and Chief Director; Norm has completed Purchasing Officer, Maintenance Officer, Trophies and Prizes Officer, Directors, and Librarian. Colin is to working on the Covid Coordinator and Steph is working on Secretary and Treasurer.

The Trophies and Prizes Bylaw opened a discussion of cash prizes for this year in light of current financial circumstances. Norm estimated the cost at over \$1,000; Phil advised the last time prizes were awarded it was \$1500. See motions below.

16. Pianola

Graham raised concerns that results were not always posted on Pianola and hand records were not always on the website. Given the money the club spends on Pianola and what some individual members spend on Pianola Plus, results should always be posted. Steph agreed and advised she had typed step-by-step instructions so directors should be able to post results. Steph also advised that the only possible problem is if the hand records haven't yet been uploaded to the cloud; if they haven't been uploaded to the cloud, hand records can't be posted on the web and Pianola results can't be uploaded.

Matt noted that Peter Bush's website model allows more efficient posting of results and hand records than the Milan website model, which we currently used. Matt to investigate further the advisability of changing and to coordinate with Shan re same.

17. Christmas Party events

John advised that the schedule for the Christmas party is as follows:

9:30-12:00	Bridge with a few Crazy Bridge hands and some T/F thrown in
12:00-12:30	Recognition of club championship winners
12:30-1:30	Lunch
1:30-2:15	Spicks and Specks
2:30-?	Live music by Five Shades of Grey and dancing

There will be wine prizes for various events. Norm advised that the trophies should be engraved and the honour boards should be done in time for the party.

18. Christmas Party food

Norm proposed a special cold lunch for the party to include ham and turkey; Marilyn Scott has agreed to prepare the salads; Thea has volunteered to prepare a cake; Norm to get a potato dish from the chicken shop; Jill and Steph volunteered to prepare fruit.

19. 2023

John distributed a list of proposed events for 2023 for the committee to consider and discuss at the next meeting

20. Publicizing upcoming events

Steph advised that the earlier discussions today had covered this topic: dedicated notice board, publicity on the main part of the website, display on the big screen.

Motions

Phil moved and Jill seconded that the club transfer \$70,000 from Westpac account 240315 to a Westpac 6-month long term interest-bearing account; the motion carried unanimously.

Steph moved and Jill seconded that sections 1.1.1, 1.1.2, 1.1.3, 1.1.4, and 1.1.8 adding 5 definitions be approved; the motion carried unanimously

Steph moved and Jill seconded that the number of members required for the discipline review panel be reduced from eleven (11) to three (3), and that three (3) be the quorum for the panel; the motion carried unanimously.

Steph moved and Norm seconded that section 3.2.2 be amended to require a minimum of 5 (five) ordinary committee members; the motion carried unanimously.

Steph moved and Rod seconded that sections 3.38-3.42 (codifying out of session motion practice) be added to the constitution; the motion carried unanimously,

Steph moved and Rod seconded that section 4.8.5 (permitting a request for a special general meeting to be in electronic form and signed by electronic means) be added; the motion carried unanimously.

Steph moved and John seconded that section 4.15 be amended to require that notice of additional business at a general meeting must be provided to the secretary in writing at least 7 days prior to the date set for the general meeting; the motion carried unanimously.

Steph moved and John seconded that section 5.16 be amended to read "Subject to the Act and the Regulation, in a winding up of the Association, the surplus property of the Association must be transferred to a registered charity or charities on the central coast of NSW" and that sections 5.16.1 and 5.16.2 be deleted; the motion carried with 9 votes in favour and 1 abstention.

Phil moved and John seconded that no cash prizes be awarded this year for club championship or trophy events; the motion carried unanimously.

Meeting Closure

The meeting objectives were met, and Norm adjourned the meeting at 4:50 p.m.

Next Meeting

3:00 p.m. 9 December 2022.

Stephanie Mathews, Secretary

Louise Lewis, President