

Minutes for Central Coast Bridge Club 9 August 2022

Call to Order

A meeting of Central Coast Bridge Club committee was held on 12 July 2022 at the Central Coast Bridge Club. It began at 9:30 a.m.; Louise Lewis presided and Steph Mathews served as secretary.

Attendees

Voting members in attendance included Graham Williamson, Rod Shellshear, John Redfearn, Norm Berger, Jill Wildey and Phil Thomas

Apologies

David Purkiss, Colin Klenig, and Kerrie Ransom

Objectives

1. Review correspondence and attend to any business arising
2. Decide whether to approve applications for membership
3. Update Action Items list
4. Receive reports from Tournament Secretary, Masterpoints Secretary, Treasurer, Chief Director, and COVID coordinator
5. Decide what, if any, changes to make re Saturday sessions
6. Decide what, if any, changes to make re weekday morning sessions
7. Receive update on training program
8. Discuss communication strategy for building upgrade
9. Decide on procedures and next steps for SGM
10. Receive update from Marketing Subcommittee
11. Decide whether to change procedure for printing game vouchers

1. Call to order

Louise called the meeting to order at 9:30 a.m.

2. Approval of Minutes of Previous meeting

Steph moved and Rod seconded that the committee approve the minutes of the 12 July 2022 meeting; the motion carried unopposed..

3. Business arising from the minutes

The committee agreed that the club needs more than one person trained on how to operate the sign on the front of the club. Steph to contact Jan to find out how to get some others trained.

4. Correspondence

Incoming

22 July email from My ABF identifying Marilyn Scott as club secretary and providing information on My ABF

22 July email from Jennie O'Donoghue, Dorothy Rosewell, Arturo Medina, and 25 July email from Pauline Haydon re congratulations on membership approval of building upgrade

22 July letter from the Council advising that the club's application for the building upgrade is under assessment

Outgoing

None of significance

5. Business arising from Correspondence

Re correspondence from previous committee meeting, no one plans to attend the Coast Shelter events so the matter is closed.

Steph to follow up with Marilyn re My ABF

6. Membership applications

Steph moved and Phil seconded that the committee approve Wendy Britten's application for home club membership; the motion carried unopposed..

7. Action items update

Fire safety inspection report. The report is completed and has been lodged; David still needs to follow up with Marland re smoke detectors and evacuation plan.

Funding options for upgrade. No grants available at the moment, but David may approach local MPs re same. Investigation of ABF funding still in progress.

Consult with Shan re serving as backup and IT contact for sign. Still waiting on training date.

8. Tournament Secretary's Report

Norm is in contact with David Weston re number of red points we have left and is working on a list of upcoming events to publicize. Norm advised it might be good to move the date of the AGM to avoid conflict with the CCLCBC Congress. The restricted teams championship had to be postponed to the end of September because there were too few entries.

9. Masterpoint Secretary's Report

No report as Colin unable to attend meeting.

10. Treasurer's Report

Phil had no report as he did not have time to prepare it..

11. COVID Update

Steph advised that we have had a few cases since the last meeting and recommended we keep the mask requirement in place.

12. Chief Director's Report

John reported all is going well with the directors.

GENERAL BUSINESS

13. Morning sessions

After discussion the committee decided to focus on Mondays for the time being. Steph to send another email to members inviting them to Monday morning sessions and a separate email to the learners..

14. Renovations

Jill expressed concern about the durability of material used for the façade; Louise advised that the architects are aware of the salt air issues and will recommend the most durable material that we can afford.

Louise advised that David informed her that on 5 August Marley from Fabric Architecture reported that the council wants a traffic management plan at an estimated cost of \$1500, which the quantity surveyor included as part of the cost of the project. She also advised that in the late 80's or early 90's the club paid around \$11,000 to the council for something related to the car park. Steph to review minutes from that time period for clarification; Louise to discuss same with David.. Phil advised that accountant records are only kept for 7 years, so nothing would be available for something that long ago. As the committee is now responsible to the membership for oversight of this project, Louise emphasized that the club should now be copied on all correspondence relating to the project so that the committee is aware and the correspondence can be recorded in the minutes.

15. Replacement computer/dealing machine

Rod reported that several problems with the dealing machine are related to the computer on which the dealing program is housed and stressed the need to transfer it from that computer to the newer laptop. Louise to mention it to Shan again.

16. Constitution legal advice

Steph reported that on review of the advice letter from the solicitors we need to address due process when an application for membership is rejected. Steph to draft for committee review.

17. Constitution timeline

Steph advised that as the AGM is scheduled for 24 September and 21 days' notice is required for the special resolution to amend the constitution, notice must be sent by email no later than 3 September and by post no later than 29 August.

Meeting Closure

The meeting objectives were met, and Louise adjourned the meeting at 11:50 a.m.

Next Meeting

Tuesday, 13 September at 9:30 a.m.

Stephanie Mathews, Secretary

Louise Lewis, President

OUT OF SESSION MOTION RE BUILDING UPGRADE DEVELOPMENT APPLICATION REQUIREMENT

David moved and Kerrie seconded to approve the Fee Proposal from SureSearch Underground Services for \$2,398 (including GST) for the "Survey & Mapping of the location of the underground utilities infrastructure as investigated and marked onsite" i.e. to be used by our Architects consultant team including Geotechnical, Structural and Civil Engineers; the motion carried with 6 votes in favour and none opposed.

Stephanie Mathews, Secretary

Louise Lewis, President