

Minutes for Central Coast Bridge Club

9 November 2021

Call to Order

A meeting of Central Coast Bridge Club was held on 9 November 2021 at the Central Coast Bridge Club. It began at 9:34 a.m.. Louise Lewis presided, and Steph Mathews served as secretary.

Attendees

Voting members in attendance included David Purkiss, Jill Wildey, Graham Williamson, and Rod Shellshear, John Redfearn, Norm Berger, and Kerrie Ransom

Apologies

Colin Kleinig and Phil Thomas

Objectives

1. Approve minutes of previous meeting
2. Decide whether to approve membership applications
3. Update action items
4. Receive reports from Treasurer, Tournament Secretary, Chief Director and MP Secretary
5. Determine if additional action required with respect to COVID restrictions
6. Decide how to proceed with Real Bridge sessions
7. Decide whether to make any changes regarding in-club morning sessions
8. Decide whether to offer 2-year memberships to John's learners in the future
9. Decide how to conduct Charity Day this year.

1. Call to order

Louise called the meeting to order and addressed two planning priorities for future meetings: David to assess progress and priorities for the two subcommittees he chairs and John and Louise to work together to identify teaching areas, organize topics, and plan a timetable for bridge instruction.

2. Approval of Minutes

Norm moved and Jill seconded that the minutes of the 19 October 2021 meeting be approved, subject to the addition of the out of session motion Norm presented on 25 October; the motion carried with 8 votes in favour and 1 abstention.

3. Business arising from the minutes

Clarification of Item 11 (session schedule) with respect to Norm's out of session motion. Steph to revise minutes accordingly.

4. Correspondence

Incoming

Email from Nola regarding reinstating Saturday face-to-face bridge

Email from Gil Elliot and Vicki Clark offering to help in any way they can

Email from Armidale Bridge Club regarding their upcoming congress
Hand-delivered letter from Robert Edmonds regarding use of premises
Email from Laura Ginnan regarding Grand National Novice Pairs
Letter from Cancer Council soliciting donations

Outgoing

Email to Gil and Vicki thanking them for their offer
Email to members transmitting brochure for Armidale congress
GNNP info forwarded to Norm and John
Email to Yvonne Zammit re alternate member application

5. Business arising from Correspondence

Steph to thank Nola for her input and advise re status of Saturday FTF bridge
Steph to advise Edmonds that under current COVID conditions we cannot open the property, but would be open to reconsider after restrictions are lifted if he contacts us again
Cancer Council donation carried over to later meeting

6. Membership applications

Steph moved and Rod seconded that the following applications for home club membership be approved:

Trish Cuzner
Robert Johnson
Mona Maher
Catherine Porter
Bernard Toohey
Marie Tucker

7. Action Items

ING account. Steph reported that David has lodged the paperwork necessary to get the current office bearers on as signatories and remove Jean Moran and Austin Driscoll. Louise asked David to follow up with ING to insure that the bank has made the necessary changes.

Procedural manual for transfer of authorities on change of committee. David and Louise to review survey responses for volunteers to undertake this task.

Fair Trading/Financial reports. Steph and David have reviewed correspondence and applicable statute and determine that CCBC should submit the necessary reports. Steph to follow up on completing this task.

Investigate My ABF. Steph and Jill reviewed the services provided and recommended no action at this point.

Complaint procedure on website. Done.

Fees notice. Steph to follow up.

Members' details update. Steph to follow up.

Revise membership application. Steph distributed drafts for committee review.

Revise clause 8(2)(b) of constitution to reflect committee decision. Steph to complete

Other items. In progress.

8. Treasurer's Report

Phil prepared and David presented the Profit and Loss Statement for October 2021, which reflected a profit for that period partially attributable to government grants received. David prepared and presented a comparative analysis of 2019/20 and 2020/21 along with a comparison of the budget and actual income and expenses for the first 7 months of the 2021/22 financial year. Overall, he concluded that the government grants we received replenished some of the losses sustained during the most recent COVID shutdown and advised the committee to be fiscally conservative for the time being. The committee agreed to revisit directors' fees in January 2022.

9. Tournament Secretary's Report.

Norm is working out the program for 2022 and has added the Black Swan pairs to this year. The committee decided we could accommodate 20 tables for the Christmas Party, needing space for the band and food tables. We will monitor numbers and decide what to do with the big tables closer to the day. Norm and Dawn will look after catering. John to prepare announcement for directors: 9:30 start, \$10 to play, which includes lunch, soft drinks, limited alcohol, entertainment, games and prizes. Must book ahead of the day for catering purposes.

10. Chief Director's Report

John had nothing to report.

11. Masterpoint Secretary's report

Deferred as Colin was absent from meeting.

12. COVID UPDATE

Kerrie reported that all is going well. We have reverted to the 2 square metre rule and a new COVID Plan is in place and available on the notice board. Record of vaccinations is going well with a paper and electronic record of players who are double vaccinated. The CO2 monitor is functioning well and is currently set at 900 ppm. Kerrie to write something for Shan to post on website re CO2 monitor and continuing the double vax requirement. The government has stated that masks will no longer be required when 95% of the NSW population is double vaxed or on 15 December, whichever comes first. Norm to cover for Kerrie while she is away for 10 days.

GENERAL BUSINESS

13. Real Bridge

Louise reported that John McIlrath has now handed over directing to the club and that the times for Tuesday evening is now 6:30 and Thursday afternoon is 1:30. Saturday remains at 1:00. The committee agreed to keep the fees at \$10 at this stage and to consider the issue of director payments in January.

14. Morning sessions.

Norm asked that the committee monitor attendance at morning sessions as it has been quite low since we reopened. The committee suggested an email to members regarding the morning sessions and that Jill may be able to help find a partner for people who want to return, but don't have a partner. Steph to follow up. Louise suggested a running agenda item re morning sessions and partner arranging starting in January.

15. Two-year membership for learners

This matter was deferred until January

16. Tournament Director/Chief Director

Norm advised that the Laws of Bridge use the term Tournament Director. Louise presented additional duties that might be incorporated into the 19 June 2018 By Law regarding Tournament Director Responsibilities:

- Organise directors' seminars (at least 2 per year)
- Pass any relevant information on to directors
- Act as liaison between our club and other clubs in matters pertaining to directing
- Assist with appeals committee when required.

17. Charity Day

John reported that Bateau Bay Cellars has agreed to provide wine at cost to be raffled, and Thea McCallum has agreed to prepare a Christmas Cake for the raffle. John proposed that the club purchase five \$50 gift cards for the raffle.

Motions

Steph moved and Kerrie seconded that the 19 June 2018 Bylaw pertaining to Tournament Director Responsibilities be amended to include the following additional duties: Organise directors' seminars (at least 2 per year), pass any relevant information on to directors; act as liaison between our club and other clubs in matters pertaining to directing; assist with appeals committee when required. The motion carried unanimously.

Steph moved and Jill seconded that the club purchase five \$50 gift cards for the charity day raffle; the motion carried unanimously.

Meeting Closure

The meeting objectives were met, and the meeting closed at 11:35 a.m.

Next Meeting

Tuesday, 14 December 2021 at 9:30 a.m.

Stephanie Mathews, Secretary

Louise Lewis, President