

Minutes for Central Coast Bridge Club

12 October 2021

Call to Order

A meeting of Central Coast Bridge Club was held on 12 October 2021 at the Central Coast Bridge Club. It began at 10:00 a.m.. Louise Lewis presided, and Steph Mathews served as secretary.

Attendees

Voting members in attendance included David Purkiss, Jill Wildey, Colin Kleinig, Graham Williamson, and Rod Shellshear, Phil Thomas, John Redfearn, Norm Berger, and Kerrie Ransom. Dawn Thomas was also present.

Apologies

None

Objectives

1. Decide what COVID restrictions will apply when the club reopens.
2. Decide what days and sessions the club will be open for face-to-face bridge
3. Determine committee assignments for the coming year.

1. Call to order

Louise called the meeting to order.

2. COVID Requirements

Kerrie presented a summary of the current requirements for Community Halls and Indoor Recreation, the category under which the club is current registered. In accordance with the current requirements the committee agreed:

QR, concierge or written record of personal details required for entry. In addition, any written record and a copy of the results from each session must be maintained in the Red COVID record book in the office for 28 days.

Proof of double vaccination required for entry or proof of valid exemption. Proof of vaccination or exemption will be recorded at the player's first entry to the club, so it need only be produced once. Players may submit required documentation via email in advance.

Masks must be worn properly at all times unless the person is in the process of eating or drinking.

At this time only two groups of five tables are permitted as indoor group activities are limited to 20 participants. The two groups are not allowed to intermingle, so each section will have its own movement.

As only 40 players will be allowed, pre-booking on line is required and only club members will be allowed to play at the club.

Doors and windows must be open where possible and fans should run on low, so players must be advised to dress accordingly. See Motion below for further details.

Hygiene and cleaning requirements remain unchanged. Players will be advised to sanitize their hands between rounds and surfaces must be thoroughly cleaned after each session.

Members to be notified via email and website.

3. Opening times

After discussion the committee agreed that the club will reopen on 25 October for the following sessions:

Monday	1:00 p.m.	Supervised Play
Wednesday	1:00 p.m.	Open play
Thursday	1:00 p.m.	Supervised Play

For the time being, Real Bridge on-line sessions will continue for the following sessions:

Tuesday	1:00 p.m.
Thursday	1:00 p.m.
Saturday	1:00 p.m.

Members to be notified via email and website.

4. Committee assignments

Kerrie Ransom agreed to continue as COVID Safe Coordinator and agrees with the position description (see Motions).

Kerrie Ransom agreed to continue to chair the COVID subcommittee.

John Redfearn agreed to continue as Chief Director, though additional discussion required at next meeting re position of Tournament Director and its overlap with Chief Director.

Louise reported that Dawn Thomas agreed to continue as Purchasing Officer.

Louise reported that Angela Dougall agreed to continue as Librarian for the bridge library.

Louise reported that Shan Lawson agreed to continue as Web Page Manager.

The committee agreed that Louise may contact Colin Speller to serve as Club Administrator responsible for computer updates and assisting the Master Points Secretary.

Norm Berger agreed to continue as Tournament Secretary.

Colin Kleinig agreed to continue as Master Points Secretary.

Rod Shellshear agreed to continue as Maintenance Officer.

Graham Williamson agreed to continue as the Officer organizing prizes.

Kerrie reported that Lawrie Ransom agreed to continue as Recorder.

David Purkiss agreed to continue as chair of the Marketing Subcommittee.

David Purkiss agreed to continue as chair of the Building and Maintenance Subcommittee.

Motions

Kerrie moved and John seconded that if the director determines that it is not possible to conduct the session with the doors and windows open, a CO2 monitor will be used to determine when additional ventilation is required and the doors and/or windows must be re-opened; the motion carried unopposed.

Jill moved and Steph seconded that the committee adopt the by-law defining the COVID Safe Coordinator position; the motion carried unopposed.

Steph moved and Jill seconded that the committee assignments identified above be approved; the motion carried unopposed.

Meeting Closure

The meeting objectives were met, and the meeting closed at 11:30 a.m.

Next Meeting

Friday, 15 October 2021, 9:30 a.m.

Stephanie Mathews, Secretary

Louise Lewis, President