

Minutes for Central Coast Bridge Club

19 Jan 2021

Call to Order

A meeting of Central Coast Bridge Club was held on 19 January 2021 at the Central Coast Bridge Club. It began at 9:59 am. Louise Lewis presided, and Steph Mathews served as secretary.

Attendees

Voting members in attendance included David Purkiss, Kerrie Ransom, Phil Thomas, John Redfearn, Jill Wildey, Norm Berger, Colin Kleinig Graham Williamson

Apologies

Rod Shellshear

Objectives

1. *Approve minutes from 15 December 2020 meeting*
2. *Address any issues arising from correspondence*
3. *Update committee on membership status*
4. *Share committee members' wish lists re improvements*
5. *Update committee on issues related to fire and safety*
6. *Update committee on issues related to the deed encumbrance*
7. *Update committee re Bridge for Brains*
8. *Update committee re current COVID requirements*
9. *Delegate COVID-related responsibilities related to lessons/classes*
10. *Establish a marketing subcommittee*
11. *Decide whether to purchase a coin-operated coffee machine*
12. *Decide issues related to serving as a director at CCBC*

2. Approval of minutes from previous meeting/business arising

Steph moved that the minutes of the 15 December 2020 meeting be approved, subject to correction of the P & L Statement's reference \$88 for caddie fees, which reportedly was paid to Bafi; David seconded, and the motion carried unanimously. Phil to submit clean corrected copy of P & L statement and to determine what the Bafi regular payments are for.

3. Correspondence

Incoming

- 16 Dec 20 em from Kevin and Maureen Carson expressing understanding of the fee increase and appreciation of the committee's efforts
- 17 Dec 20 em from Dorothy congratulating the committee on decision to increase table fees
- 17 Dec 20 em from June Thompson expressing disagreement with fee increase
- 18 Dec 20 em from Jenny Walmsley expressing support for the fee increase
- 22 Dec 20 em from Glen Campbell expressing disagreement re COVID requirements
- 22 Dec 20 em from Nan Rob resigning from the club and thanking members for their kindness
- 31 Dec 20 em from Tony Canavan re non-renewal of his membership
- 1 Jan 21 em from Colin Mitchell requesting larger font on correspondence from club

2 Jan 21 em from Gae Rouvray re non-renewal based on change of circumstances
 5 Jan 21 em from Roy cotton requesting reconsideration of mask requirement
 14 Jan 21 em from Julie Leigh thanking the committee for a “terrific newsletter”
 14 Jan 21 em from Pam Jones thanking committee for “very interesting and informative newsletter”
 15 Jan 21 em from Dorothy Rosewell congratulating for a well constructed newsletter
 15 Jan 21 em from the Shellshears re outstanding newsletter
 17 Jan 21 em from Jan Lawson re “great newsletter”
 17 Jan 21 em from Gary Heyting expressing concern that one director does not comply with the club’s mask requirement and others are not wearing masks appropriately

Outgoing

24 Dec 20 em from John to Nan Rob expressing sadness re her resignation
 3 Jan 21 em from Steph to Gae Rouvray re non-renewal
 3 Jan 21 em from Steph to Tony Canavan re non-renewal

4. Business arising from correspondence

The committee agreed that Gary Heyting raised valid concerns. Kerrie reported that Roy Cotton has asserted a medical exemption from the mask requirement, which the club cannot question. Because directors cannot maintain 1.5 m distance when responding to calls, Steph would advise Roy Cotton that he would not be able to direct as long as the club had a mask requirement and advise Gary of the committee’s decision. The committee agreed that it would not be appropriate to publish a list of members with medical exemptions due to confidentiality concerns and that the COVID marshalls should be more vigilant to ensure members wear masks appropriately. Louise advised that she had spoken with June Thompson about her concerns re the table fee increase. Kerrie to review Glen Campbell’s letter; Steph to respond.

5. Membership

Steph reported membership renewals are coming in but are not yet tabulated. There are no new membership applications; non-renewals and resignations reported in correspondence.

6. Treasurer’s Report

Phil reported that he is in the process of investigating the Bafi payments, but has not yet determined what they are for. IT expenses in excess of \$1000 were incurred due to Gary Barwick’s lack of cooperation in the handover, particularly because Gary’s personal accounts were used for password recovery/change. Louise recommended that no personal accounts be used for club business, particularly password recovery or change and agreed to donate a mobile phone for such purpose. Steph to set up the mobile phone account on receipt of phone.

Phil also asked that the minutes reflect a thank you to directors for donating their time.

Phil has arranged to discuss interest rates with the banks for our investment accounts (2 \$50K accounts)

As an encouraging note, David Purkiss noted that in his earlier projections the December table fees were projected to be \$3500, but were actually \$3890. P & L statement attached as A.

Phil also requested that each director be advised to request a settlement inquiry at the end of each day from the EFTPOS machine so the treasurer has a record of daily takings from credit/debit cards.

7. Tournament Secretary’s Report

Norm reported that the Calendar remains a work in progress. Typically all four clubs on the coast collaborate on the calendar to avoid overlapping events. Norm has been liaising successfully with BWBC, but CCLCBC has not responded to his requests. Norm also requested that Steph email all members to update their contact details.

8. Chief Director's Report

John had nothing to add to the discussion.

9. Masterpoint Secretary report

The green points are up-to-date; red points are coming along; Colin has a list of prior home club members who have transferred their membership elsewhere and shared that with Steph and the Committee. Steph to update Colin re renewals and resignations monthly until 1 April.

General Business

10. COVID update. Kerrie presented a thorough written report to the committee based on changes effective 3/1/21. That report is attached (B). The main changes to note are the Service NSW QR Code check in or the NSW Concerige Check in on computer are required. Kerrie noted that medical exemptions for face masks must be respected and that a medical certificate is not required.

11. COVID-related responsibilities for lessons and classes. Kerrie noted that someone must be responsible for checking in lesson attendees and cleaning up after each lesson before another bridge session occurs. John agreed to assume responsibility for checking in and cleanup.

12. Improvement wish list. Louise noted that only 2 committee members responded to her request for "wish list" items. Accordingly, she sought the others' input today. Those contributions follow:

Colin: Keep up positivity; parking improvement; electric hand dryers; encourage people tot play in unsupervised sessions

David: electric sign in front of building; improved parking; carpet replacement; cashless table fee collection

Louise: suggestion box

Steph: attract younger members (outreach program); bumper stickers; rewarding cooperation; gold point congress

Jill: working bee to improve garden

Norm: promised to get 3 items to Louise by Friday

John: Bus trip to several clubs; adopt a sister club; pay entry fees for restricted/novice teams to go to a good congress; lessons for improving players; no frills weekend to attract new members (based on Klinger's Bridge for Children).

Graham: electronic sign out front; update current sign so it is correct

Phil: that directors do a settlement inquiry at the end of the day

Louise noted that the overall goal of our wishes and our members' wishes is to develop a survey for members so that we can prioritize goals for the future.

- 13. Fire & Safety Update.** Gary Marland is out of hospital and has promised a report by 22-1-21.
- 14. Deed encumbrance update.** David has sent a request to Aubrey Brown (attorneys) for a status update, but has not yet received it.
- 15. Marketing Subcommittee Plan.** David is happy to supervise the marketing subcommittee; club members have shown interest in participating (Gillian Aldridge and Peter Fitzgerald). Louise is happy to consult with the committee and assist with social media. Steph to review previous minutes re requirements for general membership representation on subcommittees.
- 16. Coin-operated coffee machine.** Given the information provided. David recommended that we nominate people to look into that option with Shan and Dawn; Graham and Kerrie agreed to participate.
- 17. Cashless collection of table and membership fees.** After discussion, the committee determined that cashless payment of table fees, membership fees, and voucher purchases is great. Accordingly, we and directors seek to encourage cashless payments, but at this time will not decline cash payments.
- 18. Directors/committee members.** There remains a question whether social/associate members should serve as committee members or directors. John to contact Warren Robinson (NSWBA) for an opinion re legal status of social/associate members.
- 19. Bridge for Brains.** John propose \$7 to play with \$5.00 per player going to BFB. Wine raffles to be conducted for extra donations

Motions

Graham moved, and Steph seconded that Roy Cotton not be permitted to direct as long as masks are required at the club; the motion carried with 9 voting in favour and 1 opposed.

Steph moved and Phil Thomas seconded that no one be allowed to use his/her personal accounts for club business security purposes; the motion carried unanimously.

David moved and John seconded to reestablish the Marketing subcommittee with equal representation from the committee and membership; the motion carried unanimously.

David moved, and Steph seconded that a feasibility study be completed for providing hot drinks via a machine to members. The motion carried with 9 in favour and 1 opposed.

Given current circumstances, Norm moved that the committee suspend the 4th Game Free previously in effect until further notice; Steph seconded; the motion carried unanimously.

Meeting Closure

The meeting objectives were met, and the meeting closed at 12:15 pm

Next Meeting

Tuesday, 16 February 2021 at 430 p.m.

Secretary – Steph Mathews

President – Louise Lewis

