

Minutes for Central Coast Bridge Club

Call to Order

A meeting of Central Coast Bridge Club Committee was held on 23 August 2020. It began at 1:02 p.m., and was presided over by Louise Lewis with Steph Mathews as secretary.

Attendees

Voting members in attendance included Kerrie Ransom, Colin Kleinig, Rod Shellshear, Norm Berger, Phil Thomas, John Redfearn, David Purkiss, and Jill Wildey.

Members not in attendance included Graham Williamson.

Discussion

COVID. Kerrie presented her research on reopening in light of the COVID situation. Kerrie reported on the legal requirements and other clubs' approaches and outlined the current requirements for a COVID Safety Plan. Norm, Jill and Rod agreed to assist Kerrie in the plan refinement and implementation. The committee decided to defer a decision on screens and proceed first with expanded table tops. Rod agreed to get a cost estimate on screens for future discussion. The committee discussed a variety of other plan specifics and, at this time, suggested that we not require pre-booking and not prohibit half tables. Further discussion tabled until next meeting.

Cleaning. Steph was unable to locate name of the cleaners who were hired by last committee and agreed to get estimates from two cleaners. The pre-opening clean cannot happen until items from storage are removed from club.

Meeting time. The committee agreed on 3:30 Tuesday afternoons for regular meetings.

Minutes approval process. Steph proposed minutes approval by email between meetings to expedite publication of information to the membership.

Reopening steps. The items from storage will need to be relocated; David to supervise document review; need volunteers to help. Once items removed, cleaning can be arranged. In the interim, Kerrie and her team will finalize a revised safety plan; volunteers will be needed for implementation.

Motions

Motion: Moved by Steph and seconded by Jill that the committee approve and adopt the Ground Rules for committee meetings (copy attached). The motion carried with 9 in favor and none opposed.

Motion: Moved by Steph and seconded by David that Kerrie be appointed as the COVID Safe coordinator. The motion carried with 9 in favor and none opposed.

Motion: Moved by Steph and seconded by John that the COVID team be authorized to purchase and install table tops to insure appropriate distancing at the bridge table. The motion carried with 8 in favor and none opposed. (Colin had left the meeting by this time as he had a prior engagement.)

Motion: Moved by Steph and seconded by Norm that minutes be circulated as soon as possible after meetings to be approved by email and published once so approved. The motion carried with 8 in favor and none opposed.

Motion: Moved by Norm and seconded by Steph that John be named Chief Director. The motion carried with 8 in favor and none opposed.

Motion: Moved by Steph and seconded by Kerrie that Norm be named Tournament Secretary. The motion carried with 8 in favor and none opposed.

Motion: Moved by Steph and seconded by Kerrie that Dawn Thomas be named Purchasing Officer. The motion carried with 8 in favor and none opposed.

Meeting Closure

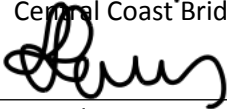
The Meeting adjourned at 2:12 p.m.

Next Meeting

3:30 Tuesday 25 August.



Secretary
Central Coast Bridge Club



President
Central Coast Bridge Club

24/8/20

Date of Approval

24/8/20

Date of Approval

TITLE	Minutes 23 Aug signed
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SENT

08 / 24 / 2020

02:02:26 UTC

Sent for signature to Stephanie Mathews (stephanie.mathews@y7mail.com) and Louise Lewis (loui.lewis7@gmail.com) from loui.lewis7@gmail.com
IP: 110.145.92.196



VIEWED

08 / 24 / 2020

08:11:38 UTC

Viewed by Stephanie Mathews (stephanie.mathews@y7mail.com)
IP: 59.102.76.247



SIGNED

08 / 24 / 2020

08:13:14 UTC

Signed by Stephanie Mathews (stephanie.mathews@y7mail.com)
IP: 59.102.76.247



INCOMPLETE

08 / 24 / 2020

08:13:14 UTC

This document has not been fully executed by all signers.