

**CENTRAL COAST BRIDGE CLUB
COMMITTEE MEETING
Held at 9-30am Tuesday 28th July 2020**

Minutes

Meeting Opened by Jean Moran (President) at 9-30am.

Present - Rhonda Nix (RN), Sally Clarke (SC), Garrie Watt(GW), Colin Kleinig(CK), Pam Townsend(PT), Jean Moran(JM), Roy Cotton(RAC), Austin Driscoll(AD), Gary Barwick (GB)

Apologies Marianna Xerri (MX), Nola Daly(ND)

It was noted that a quorum was present

Minutes of the Committee meeting held 7/7/2020 were available and circulated prior to the meeting.

Amendments or corrections.

The note regarding the quote of \$150 to replace some lino was omitted

It was moved that the minutes be accepted.

Proposed RAC - Seconded PT

Motion passed unanimously

Business arising from the Minutes

Receipt of Fire Safety certificate has been acknowledged by appropriate authorities.

Correspondence:

Incoming and outgoing correspondence schedule tabled and correspondence file available at meeting. No issues arising from general correspondence.

Two specific items of correspondence were tabled these being emails from the following: -

Jan Buchanan-Medina dated 12th July 2020

Glen Campbell Dated 21st July 2020

Each of the items noted above were discussed by the committee and the contents acknowledged and noted. JM requested that the secretary respond to both emails on behalf of the committee.

Reports

Treasurer.

AD tabled final report that would be presented at the AGM, a brief discussion was held. It was noted that a date was incorrect, AD to ammend.

The financial report from DSR was tabled.

Tournament

GB to prepare report for AGM

Directors

Draft report for AGM tabled also minutes from last directors meeting

The Chief Director thanked all directors for their efforts during the year and in particular GB for all work and assistance in managing the directing staff during the past year.

Repairs and Maintenance

The replacement of some Lino has been organised.

It was agreed that the tables would not be set up until the club reopened.

Refurbishment of the rear garden area would be undertaken once the club reopens.

House

No report received

New Members

No new members this month.

Main Items

Complaints against Mr. Gary Heyting

At a previous committee meeting it was agreed that disciplinary measures would be taken against Mr. Heyting for inappropriate actions during several bridge sessions at the club. In accordance with the constitution Mr. Heyting was offered the opportunity to provide a submission to the committee in mitigation of his actions.

The Ombudsman's reports of the incidents involving Mr. Heyting were tabled including the original complaints.

In addition to the above a submission from Mr. Heyting in mitigation of his actions was tabled along with a supporting letter from Ms. Stephanie Mathews.

The committee reviewed the complaints and the Ombudsman's reports. Mr. Heyting's submission and the supporting letter from Ms. Mathews were considered.

It was considered that one of the incidents was not proved but that the second was proved and constituted inappropriate and aggressive behavior that would intimidate club members.

The committee deliberated on the disciplinary measures to be taken and the following was proposed

That Mr. Heyting would be suspended from the club premises and all activities of the club for three (3) months. The suspension would start on the first day of the club reopening for face to face bridge.

Proposed by AD Seconded by SC

A vote was taken, RN abstained, PT was recused due to a mention in the Ombudsman's report

The other members of the committee voted unanimously to accept the proposal. The secretary was requested to draft a letter to Mr. Heyting informing him of the decision.

Covid 19 Safety Plan Final Review

The final version of the Covid 19 Safety plan was tabled.

A brief discussion took place and it was agreed that the plan would be accepted.

It was proposed that the Covid 19 Safety Plan be accepted

Proposer JM Seconded GW

The proposal was accepted unanimously.

It was also agreed that prior to implementation the Covid 19 safety plan would be reviewed to ensure it complied with the latest requirements.

Reopen Club

The issues relating to reopening the club were discussed. It was decided that the club would remain closed for the time being. No date was set for reopening and the situation would be monitored regularly.

It was noted that information received from NSWBA is that most bridge clubs in NSW remain closed at this time.

AGM

The date for the AGM remains 22nd August 2020.

The committee has investigated opportunities to hold the AGM and the difficulties of holding a mass meeting in a safe way.

It was noted that feedback from some members of the club indicate that they would not attend such a meeting on health and safety grounds.

The committee reviewed options and proposed an alternative model for the AGM and has decided to make it a digital event with an electronic ballot.
A proposal was put to the committee That the CCBC AGM be undertaken as a digital event with an electronic ballot.

Proposer SC Seconder AD

The proposal was passed unanimously.

GB was appointed to review all issues and ensure all procedures were in place to provide a fair ballot and to outline all procedures for club members to follow. This will include a full explanation of the ballot and how members can access relevant information.

The organisation of the digital AGM to include opportunities for those without internet access or appropriate computer skills to be able to vote online.

All relevant documentation and reports will be published on the web site.

A notice will be published to all members informing them of the decision and explaining the process.

Request from Mr. John Redfearn for Computer Access

The committee considered a request from Mr. John Redfearn for access to the club computer.

It was decided that as access to the club room and assets are not available to all members at this time due to Covid 19 restrictions this request was denied.

In was agreed however that PT would produce a digital copy of all lessons held on the club computer for Mr. Redfearn.

Other Business

No other business.

Meeting closed 12 -00pm.

Next meeting TBA

President

Secretary