

CENTRAL COAST BRIDGE CLUB COMMITTEE MEETING Held at 9.00am Tuesday 17th March 2020

Minutes

Meeting Opened by Jean Moran (President) at 9.00am.

Present –Marianna XERRI (MX), Gary Barwick (GB), Pam Townsend (PT), Jean Moran (JM), Roy Cotton (RAC), Austin Driscoll (AD), Rhonda Nix (RN), Sally Clarke (SC), Garrie Watt (GW), Nola Daly (ND).

Apologies – Colin Kleinig (CK)

It was noted that a quorum was present

Minutes of the Committee meeting held 11/2/2020 were available and circulated prior to the meeting.

A motion was put that the minutes be accepted.

Moved by PT, Seconded by JM. The motion was accepted unanimously

Business arising from the Minutes

No items

Corona Virus, all items presented at this meeting must be considered in the light of the decision made on 16th March to close the club for a minimum of four (4) weeks in line with recommendations from the ABF.

Correspondence:

Incoming and outgoing correspondence schedules tabled and correspondence file available at meeting. No issues arising from general correspondence.

A brief discussion took place on a letter received from Jan Buchanan-Medina. RAC to respond in detail.

Reports

All reports received prior to meeting were circulated.

Constitution

JM explained the changes referencing a summary tabled at the meeting.

Treasurer

Report Tabled

Financial position of the club still reasonable.

Two term deposits have closed. AD to provide advice on best options for the released funds.

AD reported table numbers for February were down as this was a short month.

Tournament

No Report Tabled.

HI-Lo pairs a success.

Congress boards completed. GB is to decide on how they will be used.

GB stated that CCBC will no longer be able to deal boards for the Toronto club unless they can move their events so that they do not clash with major events staged by CCBC. The lakes challenge will be excepted. RAC will write letter to Toronto.

Chief Director

Report Tabled

SC outlined last directors meeting which went well. All directors are happy with present arrangements.

Congress

Congress now cancelled. Some entries still being received. PT will email all people that have entered informing them of the cancellation.

Future activities were discussed. It was agreed that when the club reopens we will have a Red point welcome back day for charity. This event will use up contributions already provided to the club.

Repairs and Maintenance

Report Tabled

Bridge club sign now erected.

Timber sills, no quote received GW to talk to Sam a quote will be obtained from him.

JM asked that outstanding maintenance items be addressed while club is closed.

Trip danger discussed JM stated that this needs careful attention. GW to assess need and report to committee.

Emergency lights now done.

Carpet cleaning still scheduled for 24th March. GW waiting for final confirmation from Electrodry.

A Broken window will be replaced.

A complaint has been received about a toilet seat in ladies. This is to be assessed by GW for rectification.

RAC to check if fire safety certificate is current.

House

No Report Tabled

Cleaning contract will be cancelled. See comments relating to Corona virus.

Security of premises and assets discussed. It was agreed that the back office would be locked and that some items will be removed from premises while the club is closed.

New Members

No Report Tabled

One new member submitted to committee, Christine Flanigan. Committee endorsed her membership unanimously. RAC to ask John Redfearn for contact details of all people taking lessons.

Main Items

Corona Virus

This meeting ratified the decision taken on 16th March by the committee to close the club for four (4) weeks in accordance with the recommendation from the ABF. All sessions would be cancelled and lessons will be rescheduled. Some activities such as planned and required maintenance will still be carried out.

Complaints against Gary Heyting and Allan Brooks

Prior to the committee's discussion of the complaints Marianna Xerri and Nola Daly were asked to leave the committee room.

Allan Brooks

The review of the complaint provided by the Recorder Kerrie Johnman was tabled and the recommendations noted. A discussion regarding the complaint and the recommendations was held.

The committee's assessment was that Allan would be informed by letter that his actions were considered to be aggressive, had prevented quiet enjoyment of the game and upset several people including the director and caused some disruption. RAC to draft letter.

Allan would be informed that further instances of this nature may lead to disciplinary action.

Gary Heyting

The review of the complaint provided by the Recorder Kerrie Johnman was tabled and the recommendations noted. A discussion regarding the complaint and the recommendations was held.

The committees view was that Mr Heyting had caused disruption and acted in an aggressive and intimidating way on two recent occasions that resulted in written complaints. The first on 20th February and the second on 3rd March.

The Recorder noted in her report that Mr Heyting had on several previous occasions been cautioned about similar actions that resulted in complaints.

The committee decided that in light of the recent events and the history of instances of similar actions that Mr Heyting would be warned by letter of the intention of the committee to impose disciplinary measures. RAC to draft letter.

Mr Heyting would be informed of his constitutional right to make submissions to the committee regarding the complaints and the intention to impose disciplinary action. Any such disciplinary action will be implemented after the present temporary closure of the club.

After finalisation of the discussions relating to the complaints Marianna Xerri and Nola Daly were requested to rejoin the meeting.

Corona Virus

Due to concerns about the impact of the corona virus particularly on older players the committee decided on March 16th to close the club for a minimum of four (4) weeks immediately. This is in line with recommendations from the ABF.

Implementation of Thursday Afternoon changes.

The proposed changes to Thursday afternoon to make this session more available to the general population of CCBC was not implemented as intended and the changes have been abandoned.

AGM Planning

RAC progressing, timeline for AGM tabled. In line with the constitution a reminder of the date of the meeting will be issued this week with a request for resolutions from the members.

Marketing Seminar by ABF.

Now cancelled

Title Deeds

Attempt to change names on deeds still in progress. RAC to following up.

Community Bridge Club Invitation Day

Now cancelled.

Upcoming Events

All events cancelled for next four (4) weeks. This may be extended.

Other Business

None stated

Meeting Closed at 11-30am

Next meeting 14th April at 11-00am in the clubhouse.

President

Secretary