

## **CENTRAL COAST BRIDGE CLUB**

**COMMITTEE MEETING on Tuesday 9/10/18 at 10.a.m**

### **Minutes**

**Present:** John Redfearn, Sally Clarke, Kevin Dougall, Jodie Gudaitis, David Purkiss, Rod Shellshear, Phil Thomas and Toni Gorman

**Apologies:** Norm Berger, Kerrie Ransom, Austin Driscoll

**Meeting Opened** by John Redfearn (President) at 10.00am .

**Minutes** of committee meetings for 28/8/18 had been circulated and were available

Moved Phil, seconded Rod that the minutes of be accepted

### **Business Arising from Minutes:**

Super Congress Sub Committee - composition

- Chair Tournament Secretary (Norm Berger)
- Convenors (Lee Gorman and Tony Sapideen)
- Boards (John Redfearn)
- Catering (Phil Thomas)
- Entries (Convenor)
- Venue Liaison (Convenor)

### **Correspondence: - Tabled 15 minutes prior to meeting-**

**In:** NSWBA - Dates for Super Congress  
Central Coast Council - acknowledgement of query re General Building and Planning  
Central Coast Council -Annual Fire Statement incomplete  
David Beauchamp - invoice \$750

**Out:** NSWBA Application for Super Congress  
Central Coast Council Annual Fire Statement Declaration

### **Reports**

Phil: Sub-Committee to recommend role and composition of Accounts Sub Committee

Composition - Treasurer (Phil) to chair, David, Sally, and Gabrielle Fitzgerald

- Tasks: a) Review Role of Treasurer
- b) present a reconciled report in a basic summary each meeting
  - c) to present a full 3 month report (for quarterly internal audit) to committee
  - d) more efficient ways of collecting money

Duration: 3 months

The Secretary was asked to write to the chair of the sub-committee outlining the parameters of the delegation in terms of composition, tasks and duration.

**MOTION:** That the Accounts Sub-Committee be established according to recommendation .  
Moved Toni, seconded Jodie

Vote: Unanimous

**Resolution:** Motion carried in the affirmative

Rod: Maintenance

The safe is now working properly - One key is to be kept by the treasurer and the other by the Public Officer. Code access available to those members approved by the committee.

The final works on the cupboards will be completed when the panels can be delivered.

### **New Members**

Sandra Cearns - Full (from Inactive)

Suzanne Harrison - Full (from Inactive)

Wendy McTavish - Social

Pauline Caust - Social

Lynette Booth - Full

that the new members be accepted; moved, Jodie seconded Rod.

### **Held Over Items:**

Jodie: Jodie reported on her findings using recyclable coffee pods and recommended 'Bluepod' as the company supplies the machine and the client purchase the pods at \$1 each.

After discussion on the merits and disadvantages (Lavazza coffee, 9 pre-set options, hot milk, as against the compostable pods which use a Nespresso machine - and the issues of a daily clean and a weekly thorough clean as against the simpler cleaning of a Nespresso) it was agreed to trial the Bluepod. Those members who wish to purchase the Lavazza coffee at a \$1 per cup are also asked to clean it.

Kevin: It was agreed that Kevin would seek an author for a regular newsletter.

### **Agended General Business:**

Toni: Office of Fair Trading sub-committee requirements: - the sub-committee's commission, tasks and duration are to be given in writing by the management committee and are limited to that delegation.

The Chair of the sub-committee is to give a report to the committee,.

The Secretary of the committee is to be given notice of meetings and will either attend to take minutes or delegate a minute taker.

Minutes are to be distributed to the committee

Draft Nomination Process and Forms are now published in Draft and available for comment.

Kevin: Rod has investigated an Electronic Neon Sign and recommends one at \$1600 - LED, computer operated.

It was agreed that council regulations would be checked and the sub-committee was given permission to continue its investigation.

Kevin suggested that the online Joan Butts Lessons be advertised on our website. After discussion it was agreed that a reference be made to their availability.

Kevin showed the committee a Flyer on scoring and asked if the committee would consider distributing it to new players. After discussion it was agreed that learning scoring was an important component of bridge but that rather than give a handout travellers would be used on Monday afternoon and regularly at all other supervised sessions.

### **Other Business:**

1. Sally asked the committee to consider setting up a Building and Maintenance Committee with a task to prepare for the committee a long term plan. After some discussion the following motion was put:

**MOTION:** that a Building and Maintenance sub-committee be formed

Composition: Peter Fitzgerald, Gary Clarke be invited to join with Rod Shellshear and David Purkiss

Tasks : Confirm the status of any current Covenant on the building or land

If a Covenant exists ascertain if it could be removed.

Brief: a) If there is no covenant, explore and present to the committee the feasibility of their recommendation for a viable future plan for the building

b) If covenant remains recommend to the committee their recommendation of viable long term future options for the club

c) If either a) or b) require vacating the premises, to prepare and present to the committee the logistics of operating elsewhere for up to two years.

Moved Sally, seconded David.

Vote: Unanimous

**Resolution;** motion passed in the affirmative.

2. Purchase of the Defibrillator to be fast tracked

3. There is no grant to assist with the purchase of new chairs. After some discussion, including the change in the constitution which omitted a clause on restrictions on expenditure the following motion was discussed:

**MOTION:** that any expenditure above \$8000 be referred to the membership in general meeting before approval

Moved Toni, seconded Phil

Vote: unanimous

**Resolution:** Motion carried in the affirmative

Toni asked about the progress of the quarterly internal audit. It has not yet happened and there was some discussion as to what was involved. It was agreed that Lee Gorman would join Helen and David to complete the audit in early November so that a report would be available at the next meeting.

#### 4. Web-site

David asked that we acknowledge achievements on the website.

Sally referred again to asking members to consider the less- ambulant when parking as the lot across the road was no longer available.

Meeting closed at 11.30 am

Next Meeting: 13th November at 10.00am

Chair; John Redfearn Minutes; Toni Gorman