

CENTRAL COAST BRIDGE CLUB

COMMITTEE MEETING at 10.00 Tuesday, 19th June, 2018

MINUTES

Present: John Redfearn, Sally Clarke, Austin Driscoll, Norm Berger, Kevin Dougall, Jodie Gudaitis, David Purkiss, Kerrie Ransom, Rod Shellshear, Phil Thomas and Toni Gorman

Apologies: None

Meeting Opened by John Redfearn (President) at 10.00.

Minutes of Committee Meetings for 15/5/2018 had been circulated and were available.

There were no amendments/corrections to minutes, moved Kerrie, seconded Norm that the minutes be accepted. Carried

Minutes of Special Committee Meeting 28/5/18 had been circulated and were available

Any amendments/corrections to minutes.

The attendance list to be amended to show that Austin was absent from this meeting. Moved Sally, seconded Jodie that the corrected minutes be accepted. Carried.

Business Arising from Minutes:

Toni reported on her phone call with Warren Robinson.

Our Constitution allows members to nominate for more than one position - a member can hold two positions (e.g. Treasurer and Secretary) or nominee for an Office Bearers position and for an Ordinary Committee Member position. There are to be 11 positions on the committee in total.

Resolutions and Special Resolutions may be determined by voting either at a meeting OR electronically OR by postal voting. A combination of voting methods is not allowed under the Act.

He requested that enquires from the committee be channeled through one person - it was agreed that this is the Secretary's role.

Correspondence: - Tabled 15 minutes prior to meeting-

In:

- TBIB - Insurance \$2052.00 (Building \$650 000, contents \$70 000)
- Central Coast Council - rates \$782.50
- Peter Johnman - request to act as Returning Officer at AGM
- MYOB - Change of Registration Details - update Product Owner to current Treasurer
- Central Coast Council - Annual Fire Safety Statement \$55
- Central Coast Council - Water Rates \$546.70
- Energy Australia - \$884.89
- NSBA - 2018 NSW State Novice and Restricted Championships brochure
- Warren Robinson - Lawyers re clarification of committee nomination entitlements
- John McIlrath - Directing Invoice \$800
- Australian Government - re Not for Profit support
- Helen Milward- re Country Teams
- Ronnie Ng - re Country Teams

Out

- Louise Lewis - reply re bridge sessions

- Pam Jones - reply re AGM nominees
- Welcome letters: Thea Martinot and Paul Deschamps
- OFT - A9 form - Notification of Public Officer
- Composition of New Committee Letter : The Entrance Police, Toronto Bridge Club, Community Bridge Club, Brisbane Waters Bridge Club, Central Coast Leagues Bridge Club
- Sub-Committee/Roles letters to: Roy Cotton, Peter Cloughessy, Kerrie Johnman, Dawn Thomas and Gary Barwick

Items from Correspondence

That Flick be requested to carry out the pest inspection and spray

The letters from Helen Milwood and Ronnie Ng we read out and discussed. It was agreed that the club pay the entry fee of \$100 for David Snow's team in the Country Team's Regional Final, that the procedures outlined by Helen be implemented for future events and that Toni would write to both Ronnie and Helen thanking them for their emails and informing them of the committee's decisions.

Toni clarified the process, as outlined in the Constitution, for membership.

That the correspondence be accepted, moved Norm and Seconded Sally. Carried

Reports

Treasurer

- As per AGM report from 14/6/18
- Income appeared inflated as Charity monies were included. Outlined procedure for receiving, recording and accounting monies collected for charity and presented a form to assist.

Sub- Committee

Roles and Responsibilities Report - moved General Business

New Members

Wendy Sloggett - transfer

Ian Sloggett - transfer

Pauline Evans - transfer

Marion Cross - home, re-registration

Betty Dyson - affiliated

That the new members be accepted, moved Kevin, seconded Sally. Carried

Agended General Business:

Sally: Sally asked why the fees had been raised by \$5 for members; it was explained that the rise was due to the expected (but not yet implemented) rise in capitation fees and to be more in line with other clubs. She asked that consideration be given to absorbing this increase in fees when capitation fees rise, possibly next year.

Are we receiving a discount on Electricity - Austin stated that he had recently checked and our rates were good.

A current valuation of the building, our assets and the land was raised and discussed.

MOTION: that the committee seek the services of a suitably qualified, registered valuer to value the assets of CCBC and the building at 415 The Entrance Rd Long Jetty.

Moved David and seconded Phil

Vote: Unanimous

RESOLVED. Motion carried in the affirmative.

MOTION: that David seek quotes for the valuation of the assets and building.

Moved Rod and seconded Phil

Vote: Unanimous

RESOLVED. Motion carried in the affirmative.

Sponsorship

MOTION : That the table money from the morning and afternoon sessions on Thursday 21st June 2018, the profit from raffles and the donations in the Biggest Morning Tea Charity Box be donated to the Cancer Council -

Moved Toni, seconded Norm

Vote: Unanimous

RESOLVED: Motion carried in the affirmative.

Toni asked the committee to consider the establishment of a Charity sub-committee when the roles and responsibilities are decided each year.

Toni informed the committee members that it had come to her attention that some stock was missing. After some discussion it was decided that cameras be installed in the kitchen and office areas.

MOTION: that the surveillance system of the CCBC be extended to include the kitchen and office .

Moved David, seconded Phil

Vote: unanimous

RESOLVED. Motion carried the affirmative.

It was further agreed that Glen Campbell be approached to do the installation and that the members be informed on completion.

Toni: Annual Fire Check was completed Friday 15th June, 2018

Toni: The membership process, It states that a nominee becomes a member after approval by the committee and being entered on the club register.

Sally also sought clarification the table fees and referred to a previous motion. After discussion the following was decided:

MOTION: that the membership process, as required by our constitution be publicised. It states that a proposed new member be nominated and seconded by members of the association. On receiving the nomination the Secretary brings the it to the committee for consideration. If accepted the nominee is entered on the club register. **The nominee becomes a member once entered on the register.** Table fees are reduced

from the visitor rate (currently \$7) to member rates (currently\$5) once the form is submitted and the membership fee paid. If the nominee is not accepted by the committee the membership fee will be refunded.

Moved Sally, seconded Toni

Vote: Unanimous

RESOLVED. Motion carried in the affirmative.

John: has invited John McIlrath to present a training session for CCBC directors on Team Events on Compscore2 to be held Wednesday 27th June between 9.00 and 12.00

Kevin raised marketing and after some discussion, including reference to the June ABF Newsletter and a reference to Promoting Bridge (p.4) the following motion was put:

MOTION: that a sub committee of Kevin, with David and members with suitable knowledge, be formed to promote and market the CCBC.

Moved Sally, seconded Norm

Vote: Unanimous

RESOLVED. Motion carried in the affirmative

Kevin sought, and was given approval, to replace the leisure book shelf at the rear of the hall.

Communication with our neighbouring clubs was discussed and it was concluded that the matter be further investigated when our new webpage is completed.

Following discussion it was decided that a strategy for forward planning numbers, including member numbers, be looked at by David and a proposal be brought to the committee when finalised.

MOTION: that the Motion from May 8 2017, *'That, commencing when the new players arrive, that on Thursday afternoons two sections be played. One (B) for the supervised players, restriction 10MPs each player, and one (A) for all other players. In the A section Twenty Four (24) boards will be played and the clock set at 3 minutes per board'* be rescinded.

Moved David, seconded Phil

Vote: Unanimous

RESOLVED. Motion carried in the affirmative.

MOTION: that an Accounts Sub-Committee, chaired by the Treasurer, be established to assist the treasurer in budget planning, .

Moved Austin seconded Sally.

Vote: Unanimous

RESOLVED: motion carried in the affirmative.

MOTION: That a sub-committee be formed to draft, for the consideration of the committee, the role and composition of the Accounts Sub-Committee. This sub-committee to comprise Austin, David and Phil.

Moved: Toni, seconded Sally

Vote: unanimous

RESOLUTION: motion carried in the affirmative.

Toni reported that our red bin had been stolen and stated that she'd order a new one. It was decided that no additional bins were needed.

The draft update of the Roles and Responsibilities statement having been circulated, was discussed.

MOTION: that the Roles and Responsibilities statement, as presented at this meeting, be entered into the bylaws of the CCBC.

Moved Toni, seconded Sally

Vote: Unanimous

Resolved: motion carried in the affirmative.

Flagged Business/Motions

Position of Tournament Sec - held over due to time constraints

Next Meeting 31st July at 10.30 am

Meeting Closed 11.44 am

Chair: John Redfearn

Minutes: Toni Gorman