

CCBC Minutes of Meeting

Central Coast Bridge Club

Date: 17 January 2024

Time: 9.30am

Meeting Roles:

Chair: David Purkiss

Secretary: Kerrie Ransom

Attendees:

David Purkiss, Kerrie Ransom, Norm Berger, Rod Shellshear, Matt Raj Mal, Jan Buchanan-Medina, Jill Wildey, Colin Kleinig, Graham Williamson, Lawrie Ransom

Apologies:

Mike Hilton

Objectives:

1. Approve Minutes of Meeting 13 December 2023. **Motion:** "Approve minutes of meeting" Proposed RS, seconded JBM, all in favour.

Correspondence:

Incoming:

1. 14 December 2023: email from MRM re amendment of bridge laws
2. 15 December 2023: email from Margaret Burfield requesting that members wear name badges
3. 24 December 2023: email from Berenice Air re recognising member achievements
4. 28 December 2023: email from NSWBA re transition update
5. 28 December 2023: email from ABF re details of building upgrade loan
6. 3 January 2024: email from ClubGrants NSW - KR has registered
7. 8 January 2024: email from David Weston (NSWBA) re table numbers for red point events
8. 9 January 2024: email from Running Repairs re organising a meeting with KR
9. 11 January 2024: email from Carolyn Dickinson re abandoned vehicle reported to Council
10. 12 January 2024: email from Brian Richardson re table numbers for red point events

Outgoing:

1. 14 December 2023: email to Peter Greening replying to and updating his email request
2. 14 December 2023: email to Running Repairs - requesting KR to meet and discuss their offer
3. 15 December 2023: email to Margaret Burfield - reply regarding badges
4. 15 December 2023: welcome letters to Charles Gilmour, Scott Sinclair, and Steve Lambert
5. 23 December 2023: welcome letters to Val Richardson, Warren Richardson, and Martine Piat
6. 11 January 2024: email to Carolyn Dickinson re thank you

Business Arising from Correspondence:

1. **Red point events.** Email from Brian Richardson was discussed. The Club policy of requiring 5 full tables for red point events is working well. All 23 red point events in 2023 were successful. The Committee has decided to continue with this policy to encourage participation.

2. **Prize winners, member achievements** - need to establish certainty re reporting these to web manager and Secretary as they occur. The Committee agreed on the need to acknowledge member achievements. These to be noted via email and on website. Club achievements to be emailed to KR and JBM by Director of session. All achievements from outside the Club to be emailed by NB and MRM.

3. **Name badges** from SportsCoast Trophies. Committee and members to be encouraged to wear name badges.

Membership Applications:

Nil

Action Items Update:

Action list updated.

Report from Treasurer:

Rod Shellshear provided a Treasurer's Report including a Profit and Loss Statement for December 2023 and YTD April to December 2023 including the following key information: -

DECEMBER 2023

Net Profit: \$3,515.

YTD APRIL TO DECEMBER 2023 (9 MONTHS)

1. Net Profit (after depreciation): \$27,333.
2. Surplus Cash flow: \$33,333 after adding back the depreciation non-cash charge of \$6,000.
3. Overall, a very positive trading performance.

Report from Masterpoints Secretary: nil

Report from Tournament Secretary:

January has only one Red point Event. Good response.

The Programme Yearbook will be made available during the next few days.

Report re Building Upgrade:

Timeline for building upgrade discussed. Sponsorship avenues to be pursued.

Report from Marketing Sub Committee:

A meeting was held with Brooke Simmons on 16th January. Radio advertisement approved to promote lessons. Flyers and posters to be distributed. Brooke Simmons to organise photographer for pictures for Digital Sign/Facebook/Website. JBM to supervise the handing out of the Member Survey.

Report from Teaching and Learning Sub Committee:

Have not met.

Report from Disciplining of Members Sub Committee:

Subcommittee to meet 24 January, 2024

General Business:

1. **Review of “Strategic Initiatives”** - Deferred to next meeting.
2. **Budget for Friday Social Bridge:** RS to set a budget and liaise with Sandy Whalley re quantity of food. To report next meeting.
3. **Time Clock:** RS reported that the time clock could not be repaired. MRM to purchase new clock. **Motion:** “To purchase a new bridge time clock”, proposed RS, seconded NB, all in favour.
4. **Pianola Results Emails:** Committee decided to ask Peter Cloughessy to assume this responsibility.
5. **Update New Purchasing officer:** From mid-February, Dawn Thomas to step down, and Leonie Grimshaw and Jenny O’Donoghue to jointly assume the role.
6. **March Congress:** Was discussed. John Redfearn to be Convenor, assisted by DP, catering by KR and JW. Committee discussed venues. **Motion:** “To approve our CCBC Super Congress on 23rd and 24th March 2024 to be held at Diggers, The Entrance”. Proposed NB, seconded JBM, all in favour. JR to notify Wing and Ian Cox ASAP.
7. **Finalise Rotary raffle:** KR has finalised the raffle, 34 booklets sold (\$680 profit for the Club). KR to return raffle butts to Mingara as requested. Executive agreed to buy remaining 16 booklets for the club.
8. **Use of clock for sessions (JBM):** To be used once new clock is purchased.
9. **Late arrivals at sessions (JBM):** Directors to enforce timely arrival, and not permit late entries.
10. **Member Survey (JBM):** To be distributed when available.
11. **Eligibility for Events (NB):** It was noted that the Committee has the right to make decisions regarding entry and eligibility for events. Directors to carry out Committee’s decisions in this regard.
12. **Director Payments (NB):** On the basis that Directors are in short supply and are not paid, they should not have to pay table fees at any session attended. Discussion followed. **Motion:** “That the Directors, JR, NB, and MRM can play at any bridge session at no cost”. Proposed KR, seconded LR, all in favour.

Meeting Closure: 12 .00 noon

Next meeting: Wednesday 7th February 2024 at 9.30am

Kerrie Ransom (Secretary)

David Purkiss (President)