

## **CENTRAL COAST BRIDGE CLUB**

**COMMITTEE MEETING at 8.00am Tuesday 4/6/19**

### **Minutes**

**Present:** Jean Moran, Sally Clarke, Gary Barwick, Austin Driscoll, Rhonda Nix, Pam Townsend, Colin Kleinig, Garrie Watt, Marianna Xerri, Toni Gorman.

**Meeting Opened** by Jean Moran (President) at 8.01am .

**Minutes** of committee meeting of 14/5/19 were available and circulated prior to meeting.

There were no amendments/corrections to the minutes and they were accepted.

Moved Garrie, seconded Gary.

### **Correspondence: - Tabled 15 minutes prior to meeting-**

**In:** Rate Notice \$394  
Annual Fire Statement Reminder Notice  
Dawn Thomas - resignation as Purchasing Office and a statement of gratitude to helpers  
Jan Buchanan-Medina - Concerns  
ING account - notice of account closing

**Out:** Hazel Cranny - thank for your offer to launder table cloths  
Dawn Thomas - thank you for last year's contribution  
All members - Notice to members re Helen Eaton's death  
Jan Buchanan-Medina - Response

All correspondence was dealt with and accepted as tabled and discussed.

### **Reports**

#### **Treasurer -**

***MOTION: that the casual vacancy of Treasurer of the CCBC following the death of Helen Eaton be filled by the appointment of Austin Driscoll as Treasurer for the remainder of the term of the 2019/20 committee.***

Moved Toni, seconded Gary.

Vote: unanimous

#### **Resolution carried in the affirmative**

- ING Account needs urgent attention due to lack of activity. Austin, Jean, Sally and Toni to be signatories.
- Jokers to be replaced with Game, Prize and Free Game Vouchers. Pam has done some preliminary work on this. A statement of use will be drafted by Austin with the view of it being operational by 1/7/19
- Budget is a work in progress
- Current forms to be reviewed.

### **Tournament Secretary -**

The full report is attached to the minutes in the Minutes Folder.

- Recent events 25/5/19 and 1/6/19
- Upcoming events - as scheduled (John to direct Club Individual Championships on 26/6/19) except the Open Club Pairs, 21/9/19 which will be rescheduled as it clashes with a recently approved CCLBC Inaugural Congress
- Postponement of Restricted and Novice Teams scheduled for 6/6/and 13/6/19 due to few numbers.
- Recommend Reviewing Trophy Events later in year.

### **Masterpoint Secretary**

The full report is attached to the minutes in the Minutes Folder.

The club's Green Points are current to 23/5/19

There are Four outstanding Red Points as of 23/5/19 . They will be finalised after Autumn pairs have been rescored.

Members are encouraged to see Peter Cloughessy with queries on Points

A backup MP Secretary is sought

Recommend streamlining membership in March

### **House Committee**

The full report is attached to the minutes in the Minutes Folder.

- Stocktake proving problematic - concentrate on supplies at this time
- Roster for kitchen has been organised - Thanks to volunteers
- Light lunch for Country Teams at cost of \$7.81 per person received some positive comments
- Biggest Morning Tea raised about \$670 . Final amount to be determined.

### **Maintenance Committee**

The full report is attached to the minutes in the Minutes Folder.

To be actioned:

- Engage Peter Karaklic as handyman at \$35 an hour + materials to:
  - Clean gutters cost \$200
  - Window Rectification - quote 2 days labour
  - Pack Floor Joists as needed
  - Repair brickwork at front of building
- Lock for side gate
- Three quotes for painting exterior of building to be sought
- Maintenance Book to be purchased for recording issues as they arise

Future Maintenance has been identified and will be brought to the committee in detail.

### **Reports/Items from Minutes:**

- Inform ABF/NSWBA of total membership - in progress
- ING Account signatories and - \$60000 in progress

### **Items from Correspondence**

Jan's Letter re her concerns was discussed. Jean and Sally had met with Jan earlier in the week and a committee response will be sent.

**New Members:** Pauline Hayden, Nominated by Norm and seconded by Sally - accepted  
Tony Giles (accepted by email)

### **General Business:**

Jean: The loss of Helen to her friends and the club was discussed. A cross will be placed against her name on the Life Member Board and members and family will be invited to attend. A date will be finalised after negotiation with the family

### **MOTION:**

*that the committee express our deepest sadness on the passing of Helen Eaton. We acknowledge her enormous contribution to the CCBC for over 30 years. Helen will be sadly and greatly missed.*

Moved Sally, seconded Jean.

Vote: Unanimous

### **Resolution carried in the affirmative**

Jean: Sally has stated she has no plans to change the directing at this time. In the future she intends to discuss introducing new trainee directors with current directors and, in consultation come up with recommendations for the committee, including differential payments for incoming trainee directors. Directors will be asked to put in a monthly invoice in lieu of taking their payment out of the day's table money and payment will be made into a bank account.

At this time Jean will continue writing the Newsletter.

Our current Constitution is now two years old. It was drafted on the NSWBA Model Constitution with some minor alterations to better reflect our club. In the two years some other items have been identified. Jean, Sally, Pam and Toni will prepare for a sub-committee to look at the constitution with a view to making recommendations.

After some discussion it was agreed that the appointment for the Casual Vacancy will be discussed next meeting

The current Resolutions were reviewed by Jean and Toni. Toni has highlighted in Pink those to be considered for rescinding, (many of which have been superseded by more recent resolutions), in Yellow those to be discussed, and in Blue those relating to Tournaments. The others are currently applicable. Toni stated that she intends to file resolutions under several categories: 1 Complete (all that we have found; historical, {not rescinded but no longer operational (e.g. past expenditure, Life Members)}; and currently relevant. A data base is to be used to local relevant Resolutions quickly. Gary offered to identify a suitable data base and data entry the resolutions.

As the members of the committee had had several weeks to consider these recommendations the following motion was put:

**MOTION:** *that the resolutions of: 25/5/94 (Grand Prix); 24/6/94 (purchase library book on passing of a member); 29/10/94 (Graded Pairs) ; 18/1/95 (Congress Fees); 11/7/96 (wine prizes); 31.7.97 (Graded Pairs); 7/12/98 (Standbys); 27/7/99 (Prepared Boards); 9.9/99*

*(Session Times); 22/11/99 (Teacher payment); 22/11/99 (Improved Player); 11/1/00 (Prizes most improved player); 22/2/00 (Free Game Prizes); 22/2/00 (Standby system); 30/5/00 (Visitors fees); 8/7/00 (Congress fees); 32/10/00 (Mixed Teams); 17/2/01 (prize presentation); 29/5/01 (Wine Prizes); 30/10/01 (Monthly Prizes); 7/6/03 (Congress Times); 7/6/03 (Club Open Pairs); 7/6/03; (Christmas Party); 30/08/03 (Charity Donation); 10/1/05 (Visitor's Fees) 1/7/05 (Session Time); 25/3/06 (Free game); 28/07/09 (New Player Recruitment); 8/9/09 (Standbys); 27/1/10 (Most Improved Player); 26/05/10 (Session Times); 26/5/10 (Loyalty Award); 26/6/10 (Red point Novice Award); 17/5/11 (Loyalty Award); 17/9/11 (Session Times); 3/9/12 (Session Times); 3/9/12 Almost Summer Teams venue); 19/11/12 Restricted Players); 7/1/13 (Red Point winners); 14/8/13 (payment of directors); 20/1/14 (Impact Pair); 24/4/14 (Debit card); 4/6/14 (Daily announcements); 26/3/15 Signature change); 15/4/15 Prize protocol); 1/5/15 (Refurbishment); 15/4/15 (Prize Protocol); 1/5/15 (Membership Fees); 1/5/15 (New Player Fees); 1/5/15 (Prizes); 15/3/16 (Christmas in July); 22/7/16 (standbys); be rescinded*

Moved Toni, seconded Sally

Vote Unanimous

**Resolution carried in the affirmative.**

Sally: The committee agrees with Sally's suggestion that the committee approach a member to undertake the role of Social Secretary. In addition to sending out cards this member could assist in being a conduit for items for the Newsletter.

Member's health and general welfare was discussed. Colin will undertake adding items to the Newsletter to remind/inform members of services in the community and hints on staying well and safe.

Red point Events will now be the same as regular session table fees (currently \$5).

Toni: Folders of the constitution, By-Laws, Code of Conduct and the law on Conflict of Interest were distributed

The annual pest spray and inspection are due. Toni will organise.

The Annual Fire Safety Inspection is due. Toni will organise

The assistance of a member to assist in raising funds at our Charity events was discussed. Toni suggested that John be approached to continue doing this as his success has been very high and his commitment to Charity well known. Sally will discuss this with John.

Pam: Pam had given notice of the following two motions. After discussion it was decided to carry these matter over to the next meeting

1. that the motion of 20.6.17 relating to prizes in red point events "eligibility for restricted/novice divisions – for novice prizes to be awarded there must be at least 3 pairs in that category and for restricted prizes there must be at least 4 pairs in that category". be rescinded.

2. that there are no fewer than 3 pairs in their respective category in red point events.

Pam also suggested that we replace BEP Plate 3 session event with a Helen Eaton Trophy one day event which would be an encouragement award for players much the same as the

BEP. After some discussion it was decided that the BEP plate would be included in the earlier mentioned review of our Tournaments (Tournament Secretary Report) and that a Helen Eaton Trophy event be introduced. As Helen had taught Bridge and encouraged beginners and improvers this event would be E & I (Experienced and Inexperienced.) The details to be finalised.

**Any Other Business:**

Fabric for table cloths to be purchased by Pam who will organise their sewing.

**Held Over Business**

- casual vacancy
- Social Secretary and Role description
- Red Point prize criteria
- Constitution Sub Committee Brief

**Meeting Closed at:** 10.05am

**Chair:**

Jean Moran (President)

**Minutes:**

Tomi Gorman (Sec)