

CENTRAL COAST BRIDGE CLUB

COMMITTEE MEETING on Tuesday 9th April 2019 at 10.00a.m

Minutes

Present: John Redfearn, Norm Berger, Sally Clarke, Austin Driscoll, Kevin Dougall, Jodie Gudaitis, David Purkiss, Kerrie Ransom, Rod Shellshear, Phil Thomas and Toni Gorman

Apologies: None

Meeting Opened by John Redfearn (President) at 10.00 am.

Minutes of committee meeting for 5/3/19 had been circulated and were available

Following discussion Norm moved an amendment to the minutes which deleted comments made by Sally, seconded, David.

Vote: 7 in favour, 4 against.

Amendment carried and the minutes, as amended, were accepted

Motion: that on those occasions when less formal procedures are causing conflict or problems at committee meetings the chair of the CCBC immediately adheres to the standing orders as published in the Meeting Procedures Handbook of the NSW Teachers Federation and, if clarification is needed, refer to Robert's Rules.

Moved Toni, seconded Kevin

Vote: Unanimous.

Resolution: Motion carried in the affirmative

Business Arising from Minutes:

Payment of Norm's invoice was discussed:

the treasurer reported that he and the vice president had audited the club's financial records for the period claimed and quantified the amount due. The treasurer had sought legal advice from Cutlers The Law Firm and this advice confirmed that Norm was entitled to the payment for director's fees under the usual conditions of directing.

Motion: that Norm Berger's invoice of \$5460 for directing be paid

Moved Rod, seconded Kerrie

Vote: 7 in favour, 4 against

Resolution: Motion carried in the affirmative.

Correspondence: - Tabled 15 minutes prior to meeting-

In:

Cancer Council - Biggest Morning Tea

Central Coast Council - Long jetty Foreshore Reserve Play Space Construction

Gary Heyting

Peninsular Bridge Club - Certificates for Jodie Gudaitis and Colin Speller

NSWBA - Guidelines for Complainant Reporting an Issue

Elizabeth Sylvester - Teams of Three

Jann Small - Thursday Supervised Play Bridge Session
Warren Robinson - membership
Out
John Redfearn - response to Elizabeth Sylvester
Warren Robinson - membership
Gary Heyting - response
Beveridge Williams - invoice for planning advice \$760

Items from Correspondence

No discussion

Reports

Treasurer

The following accounts were presented and passed for payment:

Beveridge Williams \$760 - planning advice

Microsoft Licence - \$99

Norm Berger \$5460

The quarterly internal audit is due and all financial have been finalised. Once audited the annual report will be available.

It was decided that David Purkiss and Lois Smith will do this audit

ATO states Director's payment is not taxable income

Refunds: Anne Moody, Alison Heathcote, Ken Williams for membership.

The Membership Secretary has noticed that some players who join when they come out of lessons, thereby having a 'gift year of membership' do not continue playing. It was suggested that new players be monitored so that the club is not paying affiliation or capitation fees needlessly.

Motion: that a separate register be kept of all New Members to ensure that the second year's membership is paid only to players that are still playing at the club.

Moved Phil, seconded Kerrie.

Vote: unanimous

Resolution: Motion passed in the affirmative

That The treasurer's report be accepted, moved Toni, seconded Kevin

Tournament Secretary

Black Swan Pairs Championship won by Peter King and Norm Ford

Consider changing the criteria for the Black Swan Trophy to fewer than 10 Masterpoints (currently fewer than 5)

Our Country Teams will be held on Saturday 27th April at 9.30

That the report be accepted moved Rod, seconded David

Building and Maintenance Sub Committee

The commissioned reports provide the CCBC with the current building matters.

The club is in need of repairs over the next three years - largest being the windows - in total \$42300 (Tyrrels inspection)

Restrictions to building are the lane way and the rear of the building and the garden - all have a Council covenant.

The carpark is shared by the businesses along that strip of The Entrance Rd.

Recommend that the new committee write to Council re using Lot 150 as a Parking Lot
that the report be accepted moved Norm, seconded Sally

Report from Marketing Sub Committee

undertook extensive research on attributes of other Bridgeclubs
promoted club by advertising lessons
researched feasibility of a neon sign at depending on building report
sought an editor for newsletter

Full Reports are filed in Minutes Folder

That the report be accepted moved Phil, seconded Jodie

New Members

Mary McLeod

Deb Tatham

Jackie Wilson

That the new members be accepted moved Jodie seconded Sally

Agended General Business:

Toni - Pauline Caust complaint follow-up - No action due to the lapse in time by NSWBA

Toni - The AGM preparation has begun and is following the time line as specified in our
ByLaws

The Committee has asked the Secretary to contact Peter Johnson and invite him to be Returning
Officer and Len Perkins, Ken Townsend and Peter Fitzgerald to be scrutineers if they are available.
Bridge is due to finish at 1.00pm and committee members were asked to assist with setting up the
room

There was some discussion on the most effective way of registering attendance as
last meeting the voting numbers and the number signing the sheet did not match

John: The purchase of a Library Carousel for Paperbacks was discussed and it was decided
not to proceed.

Toni: Suggested that the Committee publish a letter on the website expressing gratitude to
members who filled roles and those who turn up, tidy up etc. All agreed

Toni: Discussed the role of the Recorder as defined by NSWBA and recommended that the
next committee consider an officer to mediate minor or less formal complaints.

Toni then informed the Chair that she was absenting herself from the meeting as the
next item on the Agenda was a complaint against her from the Marketing -sub
committee. She also requested that the members of the marketing Sub-Committee
also be asked to leave. She then added that she would not return for the following
item as it concerned her husband, Lee

Toni asked the Vice President to take minutes whilst she was absent from the
meeting.

A complaint against Toni sent via the Marketing Sub Committee members "letter of
dissatisfaction" with the Secretary's handling of the letter of complaint received from Lee Gorman
was about to be discussed.

The following people were asked to leave the room. Members of the Marketing Sub Committee, Kevin Dougall, David Purkiss, Kerrie Ransom and Norm Berger. The subject of the complaint the Secretary, Toni Gorman and Lee Gorman, an observer.

The remaining committee members discussed the complaint and asked that the letter of response from Marketing Sub Committee be sent to Lee Gorman

Jodie Gudaitis moved that the committee send a letter of reply on behalf of the Marketing Sub Committee to Lee Gorman, in response to his complaint.

Seconded Phil. Carried.

Jodie Gudaitis moved that the remaining committee send a letter to the Marketing Sub Committee acknowledging that the committee may have failed to follow due process

Seconded Phil. Carried.

All members were asked to resume their place on the committee.

The Committee agreed with Phil Thomas suggested that the Congress workers be invited to a Thai Dinner in lieu of their usual gifts of flowers and wine.

Sally Clarke formally resigned as Vice President from the Committee and left the room.

Meeting Closed at 11.35

Chair John Redfearn

Minutes Toni Gorman and Sally Clarke